



European
Commission



Community

Get involved!

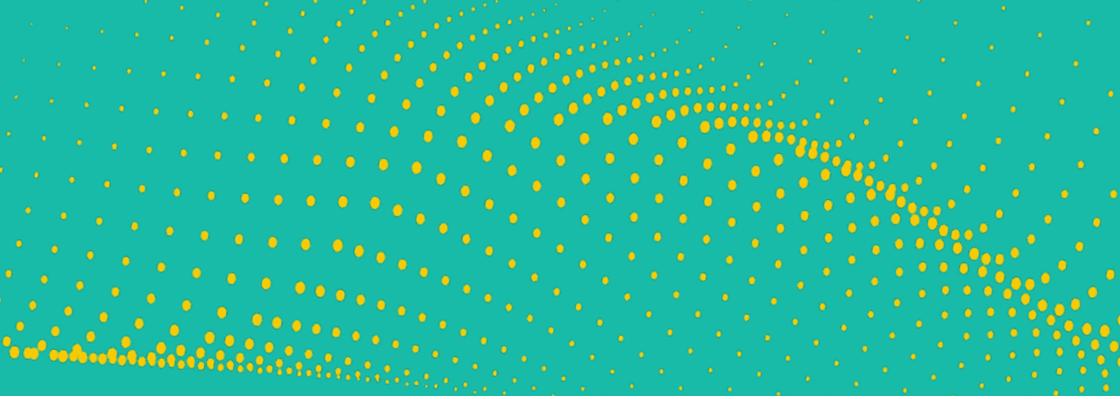
#edd22

edd European
Development
Days

International
Partnerships

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The European Development Days (EDD) are Europe's leading forum on international partnerships. Organised by the European Commission, the forum brings the EDD community together to share ideas and experiences in ways that inspire innovative solutions and new partnerships for the world's most pressing challenges.

Each year, the forum attracts more than 10 000 participants from over 140 countries, representing 1 200 organisations from the global EDD community. The diversity of speakers and participants ensures a true spirit of partnership, inclusive of all actors. Since its launch in 2006, the forum has been an incubator of new ideas to bring about real solutions to achieve a poverty-free, sustainable and fairer world, where everyone has the opportunity for a decent life.

Everyone is given a voice in this open, collaborative and inclusive platform. Each year, all actors are invited to contribute to the EDD programme by proposing activities and sessions. This creates an opportunity to be part of the discussion, to share know-how, thoughts and beliefs regarding global challenges. This guide will help you to prepare for your participation in EDD 2022.

The EDD 2022 will take place physically at Brussels EXPO and online on 14 and 15 June 2022.



**1/OUR
PURPOSE**

#edd22

1

Our purpose

/ Thread: “Global Gateway: building sustainable partnerships for a connected world.”

EDD 2022 will build on the EU's existing commitments and policy work promoting Global Gateway.

Global Gateway is the new European Strategy to boost smart, clean and secure links in digital, energy and transport and strengthen health, education and research systems across the world. It stands for sustainable and trusted connections that work for people and the planet, to tackle the most pressing global challenges, from climate change and protecting the environment, to improving health security and boosting competitiveness and global supply chains.

Global Gateway's key guiding principles for investments are about promoting democratic values and high standards, good governance and transparency, equal partnerships, green and clean, secure infrastructures and that catalyse private sector investment.

/ Themes and topics

This year's agenda will be structured around **5 themes, covering 11 topics:**

Digital	Inclusive and green growth; Open and secure internet; Digital and data economies
Climate and energy	Green and just energy transition; Integrating energy markets
Transport	Infrastructure connectivity; Green and safe mobility; Urban development, smart and interconnected cities
Health	Security of supply chains and development of local manufacturing
Education and research	Science, Technology, Innovation and Research; Quality education

 Refer to the 'Quick guide' for a table of keywords for the themes and topics.

/ Type of sessions

The EDD 2022 programme will be composed of **5 different kinds of sessions**:

- High-Level Panels
- Lab Debates
- Project/Report Presentations
- Brainstorming Sessions
- Agora Sessions

The programme will also include several Special Events such as the Opening and Closing Ceremonies.

A Global Village featuring projects and ground-breaking reports from around the world will be accessible online and onsite.

 Refer to the corresponding sections for more information.

 Visit the [EDD website](http://www.eudevdays.eu) for more information: www.eudevdays.eu

The EDD are a green and carbon neutral event.

/ Covid-19

In the light of the Covid-19 pandemic, and according to the rules in place for events in June 2022, there will be a list of health requirements to be met for attending EDD 2022 in person at the venue in Brussels (e.g., proof of vaccination status, tests). Everyone wishing to attend EDD in person (from Session Organisers to moderators and speakers and Global Village stand holders) will have to meet these requirements to be able to enter Belgium and the forum venue.

Rules for entering Belgium can be found at www.info-coronavirus.be. Please make sure you check this website regularly as the rules may change.

/ Inclusiveness

The EDD are an open and participatory forum, where each voice can be heard.

Particular attention will be paid to inclusiveness and representation. The EDD venue in Brussels and its session spaces will be accessible for people with disabilities. Emphasis will be placed on addressing issues with an integrated approach.

Session Organisers are required to pay particular attention to the following elements:

- Ensuring gender, age and geographical balance in all sessions.
- Engaging with youth is highly recommended for all sessions. High-Level Panels will be required to include one speaker from the EDD 2022 Young Leaders Programme. (👁️ **See 'We empower' for more information**).
- Paying particular attention to the balance of sector representation when choosing their speakers, including public and private sector, civil society organisations and representatives from the field. Session Organisers and exhibitors are encouraged to include 'success stories' as well as actors from the field in their sessions and stands.

With the aim of ensuring inclusiveness among participants and with the reduced number of sessions available due to the hybrid format, we will accept a maximum of **one session proposal submitted by the same leading organisation for the High-Level Panels, Lab Debates, Project/Report Presentations and Brainstorming Sessions**. If more than one proposal is sent in, only the first one submitted will be kept. The same leading organisation **may also submit up to one proposal to organise an Agora session, an Exhibition or a Stand**.

/ Shared communication

The EDD aim to raise global awareness of sustainable development issues and activities.

The objective is to share this mission with the EDD community and encourage everyone to actively promote EDD 2022, their purpose and outcomes.



2/WE
DEBATE
#edd22

2

We debate

The EDD programme is composed of debates relating to Global Gateway, the new European Strategy to boost smart, clean and secure links in digital, energy and transport and strengthen health, education and research systems across the world. We rely on Session Organisers to develop thought-provoking proposals and lead innovative panels. Session Organisers can choose between two different debate formats: High-Level Panels or Lab Debates.

/ High-Level Panels

High-Level Panels (HLPs) are highly visible segments of the programme and feature high-level speakers at **Ministerial level**. In accordance with the health regulations in place in June 2022, these sessions will take place at the venue and online.

Duration	60 minutes
Capacity	250 participants onsite (+online audience)
Speakers	Up to 4 speakers (including one EDD Young Leader) + 1 moderator
Attendance	The moderator must attend onsite, and we strongly urge you to make sure your speakers participate physically at the venue in Brussels. The Session Organiser from the leading organisation responsible for the HLP is also expected to attend the event onsite.

Selection criteria

We will assess applications to organise an Auditorium debate based on four criteria:

- Content Approach – 40%
- Inclusiveness – 30%
- Interactivity – 15%
- Communication – 15%

Content approach

HLPs must build upon overarching opinions and challenging perspectives, and be lively and interactive. For this reason, we strongly recommend using the interactive tools available for EDD 2022 and plan sufficient time for Q&A. To ensure debates lead to an outcome, panellists should agree on up to three closing comments or recommendations. The moderator should be well informed of these key elements to orient the debates effectively.

Inclusiveness – New actors and young speakers

As part of our evaluation, we will consider the diversity of your session and your plan to engage with new and emerging actors.

Each HLP debate will be required to include a representative from the EDD Young Leaders Programme. The Selection Committee will pre-select the three most qualified young candidates for each topic and then give Session Organisers the final choice. The final candidate will be selected according to their expertise and knowledge, as well as their public speaking skills.

If you already have a young speaker in mind, please refer him/her to the Young Leaders Programme.

 **See 'We empower' for more information.**

Communication and data sharing

To engage all partners and build momentum until the event, we encourage Session Organisers to promote their session and the EDD, by sharing key information on the issues they will discuss by:

- ↘ announcing their session and the speakers involved.
- ↘ infographics to illustrate key facts and figures related to the topic of their session.

Session Organisers are also encouraged to share this information through their own communication channels.

 **See 'We communicate' for more information.**

Interactivity – Moderation and involving the audience

Session Organisers can select a moderator of their choice to lead HLPs. We highly recommend experienced moderators and professional journalists for this role. Moderators can use the interactive tools available for polls, surveys and Q&A to involve the audience actively throughout the session. e 'We connect' for more information.

 **See 'We connect' for more information.**

EDD 2022 Coverage services

Session Organisers will work closely with the EDD team to promote panel sessions. Prior to the EDD, they will meet with EDD team, journalists and social media staff to discuss how to collaborate in producing material which can be easily and readily communicated and shared.

EDD 2022 will provide the following services during High-Level Panels:

- **Interpretation:** Active and passive interpretation in English and French. We can provide sign language interpretation and additional passive languages upon request.
- **Photography:** Photographers will take photos to be published on the [EDD website](#) 90 minutes after each session.
- **Short report:** a one-page summary of the session will be written for publication on the [EDD website](#).
- **Videos:** visual clips will be produced to share online.
- **Social media:** In addition to the general promotion of EDD 2022, HLPs sessions will also be covered on social media by the EDD social media team.

👁️ **Refer to the 'Quick guide' for a summary of coverage services.**

Carbon offset

The session organiser is directly responsible for its carbon compensation. As such Session Organisers have to purchase 40 tonnes via the website www.goldstandard.org and provide a carbon offset certificate to the EDD organising team at carbonoffset@eudevdays.eu by **27 May**.

👁️ **See 'We preserve' for details about our carbon offset policy.**

Next steps

If you would like to organise an HLP on any of the EDD 2022 topics, complete the session submission form online. A PDF version of the form is available for your reference.

Session submission forms are to be sent in via the website. You can complete the form in segments and save it at any time, and complete it at a later stage.

NOTE: only submitted forms will be evaluated, and not those that remain as saved.

Session submission forms must be sent in by **16 March** at 23.59 CET.

 Contact programme@eudevdays.eu for more information.

Milestones for High-Level Panels

16 MARCH - 23.59 CET	Deadline to send in submission forms
END OF APRIL	EDD 2022 Selection Committee announces selected applicants
WEEK OF 16-20 MAY	Second Community Meetings
27 MAY	Deadline to provide a certificate of carbon offset

EDD 2022 Facilities for High-Level Debates

Logistics

- › Stage background with the EDD visual identity
- › Furniture including 1 table, 5 chairs and 1 lectern
- › Water for speakers and moderators
- › 1 screen + return screen
- › Microphones for speakers, moderator and the audience
- › Headset for audience and speakers
- › 1 computer running on Microsoft software only
- › Digital event facilities

Human resources

- › 1 Room Officer to oversee logistics
- › 1 Conference Assistant
- › 1 Technician to operate the audio-visual equipment and conduct pre-check

 **Refer to the 'Quick guide' for a summary of facilities in lab rooms.**

/ Lab Debates

Lab Debates will be held on one of the topics coming under EDD 2022's 5 main themes. In accordance with the health regulations in place in June 2022, these sessions will take place at the venue and online.

Lab Debates are smaller versions of High-Level Panels. They foster debates on stimulating topics in an interactive and engaging manner among sustainable development actors and stakeholders. Lab Debates must be interactive, engaging and avoid the show-and-tell approach of presentation panels.

Duration	45 minutes
Capacity	250 participants onsite (+online audience)
Speakers	Up to 3 speakers + 1 moderator
Attendance	The moderator must attend onsite, and we strongly urge you to make sure your speakers participate physically at the venue in Brussels. The Session Organiser from the leading organisation responsible for the Lab Debate is also expected to attend the event onsite.

Selection criteria

We will assess applications to organise lab debates based on four criteria:

- Content Approach – 40 %
- Inclusiveness – 30 %
- Interactivity – 20%
- Communication – 10 %

Content approach

Session Organisers should develop debates based on overarching views of sustainable development actors and include thought-provoking content. Lab debates must be interactive, engaging and avoid the show-and-tell approach of presentation panels.

Inclusiveness – New actors and young speakers

Creating an inclusive forum with a wide range of diverse actors, especially regarding gender, youth and geographical balance, is a key value for EDD 2022. The EDD venue in Brussels and its session spaces will be accessible for people with disabilities, who we also encourage you to include as contributors to your session.

Interactivity – Moderation

Moderation is key to the success of debates. The moderator will introduce and close the debates, co-ordinate the speakers' interventions and lead the Q&A with the audience. We recommend that you choose your moderator carefully, and ensure that they are aware of the EDD22 tools they can use to interact with the audience through polls, surveys, Q&As etc.

Communication and data sharing

To engage all partners and to build momentum until the event, we encourage Session Organisers to promote their session and the EDD, by sharing key information on the issues they will discuss by:

- announcing their session and the speakers involved.
- infographics to illustrate key facts and figures related to the topic of their session.

Session Organisers are also required to share this information through their own communication channels.

 **See 'We communicate' for more information.**

Carbon offset

The session organiser is directly responsible for its carbon compensation. As such, Session Organisers have to purchase 25 tonnes via the website www.goldstandard.org, and provide a carbon offset certificate to the EDD organising team at carbonoffset@eudevdays.eu by 27 May.

 **See 'We preserve' for details about our carbon offset policy.**

EDD 2022 Coverage services

The following coverage is available for all Lab debates:

- **Interpretation** Active and passive interpretation in English and French. We can provide sign language interpretation and additional passive languages upon request.
- **Photographers** will take photos to be published on the [EDD website](#).
- **Short report:** a one-page summary of the session will be written for publication on the [EDD website](#).

 **Refer to the 'Quick guide' for a summary of coverage services.**

 **Please note that the European Union should be credited as the author of this multimedia content, whenever and wherever it is used**

Next steps

If you would like to organise Lab Debate on any of the EDD 2022 topics, complete the session submission form online. A PDF version of the form is available for your reference. Session submission forms are to be sent in via the website. You can complete the form in segments and save it at any time, and complete it at a later stage.

NOTE: only submitted forms will be evaluated, and not those that remain as saved.

‣ Session submission forms must be sent in **by 16 March** at 23.59 CET.

 Contact programme@eudevdays.eu for more information.

EDD 2022 Milestones for Lab Debates

16 MARCH – 23.59 CET.	Deadline to submit Lab Debate proposals
END OF APRIL	EDD 2022 Selection Committee announces selected applicants
WEEK OF 16-20 MAY	Second Community Meetings
27 MAY	Deadline to provide a certificate of carbon offset

EDD 2022 Facilities for Lab Debates

Logistics

- Stage background with the EDD visual identity
- Furniture including 1 table, 5 chairs and 1 lectern
- Water for speakers and moderators
- 1 screen + return screen
- Microphones for speakers, moderator and the audience
- Headset for the audience and speakers
- 1 computer running on Microsoft software only
- Technicians to operate the audio-visual equipment and conduct pre-check
- Digital event facilities

Human resources

- 1 Room Officer to oversee logistics
- 1 Conference Assistant
- 1 Technician to operate the audio-visual equipment and conduct pre-check

 **Refer to the 'Quick guide' for a summary of facilities in lab rooms.**



3/WE
SHARE
#edd22

3

We share

EDD 2022 is an unparalleled opportunity to share knowledge, lessons learned and showcase achievements. We encourage the community to propose innovative projects and research initiatives that are solving longstanding development challenges. The forum offers dedicated lab rooms for participants to engage in this exchange. Showcase your latest reports and projects by organising a Project or Report Presentation.

 See 'We showcase' for more information about holding a stand.

/ Project or Report Presentations

This is an ideal format to present reports that offer useful insights and knowledge about sustainable development practices and policies. Report sessions are available for participants to share about experiences relevant to a particular EDD 2022 topic under one of the five themes linked to this year's focus on Global Gateway: building sustainable partnerships for a connected world.

The European Union, its Member States, partner countries and other national and international organisations support a diverse array of sustainable development projects around the world. Each project produces its own lessons learnt that can benefit the community in countless ways. We invite you to share your project's key results and lessons in a dedicated session during EDD 2022.

Duration	45 minutes
Capacity	250 participants onsite (+ online audience)
Speakers	Up to 3 speakers + 1 moderator
Attendance	The moderator must attend onsite, and we strongly urge you to make sure your speakers participate physically at the venue in Brussels. The Session Organiser from the leading organisation responsible for the Project / Report Presentations is also expected to attend the event onsite.

Selection criteria

We will assess applications to present projects and reports based on four criteria:

- Content approach – 50%
- Inclusiveness – 30%
- Interactivity – 10%
- Communication – 10%

Content approach

Projects and reports are interesting when they showcase results. Proposals should present concrete achievements. This type of session is a good opportunity to communicate and share innovative solutions with a wider audience of professionals.

When submitting your project or report lab proposal, we encourage you to demonstrate the following features:

- Innovation.
- Evidence-based results in a specific context.
- Sustainability or the ability to scale up and transfer the lessons learnt from the project or report to other settings.

Inclusiveness

Creating an inclusive forum is a fundamental value of EDD. We welcome projects and reports from around the globe to reflect the diversity of all actors. We recommend that Session Organisers include youth in their activities to share fresh and diverse perspectives with the Community.

EDD 2022 Coverage services

Session Organisers will work closely with the EDD team to promote panel sessions. Prior to the EDD, they will meet with EDD team, journalists and social media staff to discuss how to collaborate in producing material which can be easily and readily communicated and shared.

EDD 2022 will provide the following services during Project / Report Presentations:

- **Interpretation:** Active and passive interpretation in English and French. We can provide sign language interpretation and additional passive languages upon request.
- **Photography:** Photographers will take photos to be published on the [EDD website](#) 90 minutes after each session.

- **Videos:** visual clips will be produced to share online.
- **Social media:** In addition to the general promotion of EDD 2022, Project / Report Presentations will also be covered on social media by the EDD social media team.

 **Please note that the European Union should be credited as the author of all EDD 2022 multimedia content, whenever and wherever it is used.**

 **Refer to the 'Quick guide' for a summary of coverage services.**

Interactivity

We encourage you to build lively and interactive sessions and to use the EDD's interactive tools to run surveys and polls to collect opinions and perspectives from the audience.

Communication and data sharing

To engage all partners and to build momentum until the event, we encourage Session Organisers to promote their session and the EDD by sharing key information on the issues they will discuss by:

- announcing their session and the speakers involved.
- infographics to illustrate key facts and figures related to the topic of their session.

Session Organisers are also required to share this information through their own communication channels.

 **See 'We communicate' for more information.**

Carbon offset

The session organiser is directly responsible for its carbon compensation. As such, Session Organisers have to purchase 25 tonnes via the website www.goldstandard.org, and provide a carbon offset certificate to the EDD organising team at carbonoffset@eudevdays.eu by **27 May**.

 **See 'We preserve' for details about our carbon offset policy.**

Next steps

If you would like to organise a Project/Report Presentation on any of the EDD 2022 topics, complete the session submission form online. A PDF version of the form is available for your reference.

Session submission forms are to be sent in via the website. You can complete the form in segments and save it at any time and complete it at a later stage.

NOTE: only submitted forms will be evaluated, and not those that remain as saved.

 Contact programme@eudevdays.eu for more information.

EDD 2022 Milestones for Project/Report Presentations

16 MARCH – 23.59 CET	Deadline to submit Project/Report Presentations_
END OF APRIL	EDD 2022 Selection Committee announces selected applicants
WEEK OF 16-20 MAY	Second Community Meetings
27 MAY_	Deadline to provide a certificate of carbon offset

EDD 2022 Facilities for Project/Report Presentations

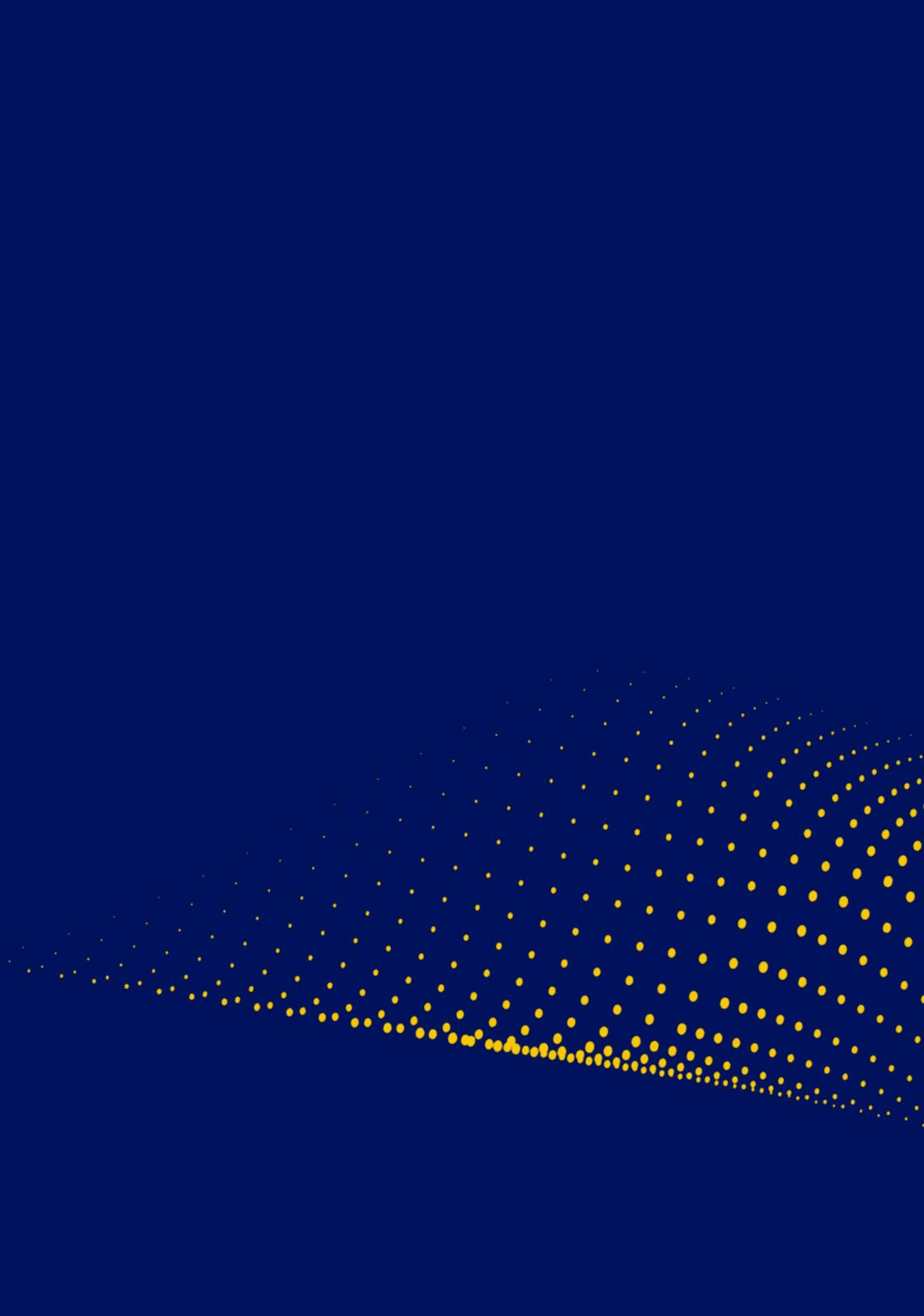
Logistics

- › Stage background with the EDD visual identity
- › Furniture including 1 table, 5 chairs and 1 lectern
- › Water for speakers and moderators
- › 1 screen + return screen
- › Microphones for speakers, moderator and the audience
- › Headset for the audience and speakers
- › 1 computer running on Microsoft software only
- › Digital event facilities

Human resources

- › 1 Room Officer to oversee logistics
- › 1 Conference Assistant
- › Technicians to operate the audio-visual equipment and conduct pre-check

 **Refer to the 'Quick guide' for a summary of facilities in lab rooms.**





**4/WE
SOLVE
#edd22**



We solve

/ Brainstorming Sessions

Innovation can have a lasting impact on the way the world works, creating new solutions and ways of understanding. EDD 2022 brings practitioners from around the world to share experiences and knowledge from their countries, and brainstorm around shared problems.

These are interactive, topic-oriented sessions that enable organisers to involve the audience in rolling-up their sleeves and proposing concrete recommendations through facilitated group-problem solving. At every level, participants, facilitators and speakers can put forward their ideas and discuss innovative solutions for sustainable development challenges.

In accordance with the health regulations in place in June 2022, these sessions will take place entirely onsite, at the EDD venue in Brussels. A summary of the outcomes of the brainstorming sessions will also be presented in the TV Studios to the audience onsite and online.

Duration	45 minutes
Capacity	40 participants onsite only
Facilitators	Up to 4
Attendance	The facilitators, Session Organisers and participants must attend onsite.

Selection criteria

We will assess applications to organise brainstorming sessions based on four criteria:

- Content Approach – 35 %
- Inclusiveness – 10 %
- Interactivity – 35 %
- Communication – 20 %

Content approach

Brainstorming Sessions are interactive, topic-oriented sessions that enable participants to roll up their sleeves and propose recommendations that reflect the creative energy of our community. Lasting 45 minutes, Brainstorming Sessions are the ideal format to discuss new ideas and breakthrough practices. They can also produce concrete recommendations through group problem solving. An editorial artist will sketch all Brainstorming Sessions live and publish resulting drawings for the public.

Inclusiveness

Creating an inclusive forum, especially regarding youth, is a central value for the EDD. We will evaluate session proposals based on their diversity and how well they engage new actors and young voices.

The EDD venue in Brussels and its session spaces will be accessible for people with disabilities, who we also encourage you to include as contributors to your session.

Interactivity – Moderation and involving the audience

Moderation is key to the success of brainstorming sessions. We recommend that you choose your facilitators carefully. We strongly encourage Session Organisers and facilitators use the EDD22 tools for interacting with the audience through polls, surveys, Q&As etc.

 See **'We connect'** for more information.

Communication and data sharing

To engage all partners and to build momentum until the event, we encourage Session Organisers to promote their session and the EDD, by sharing key information on the issues they will discuss by:

- announcing their session and the speakers involved.
- infographics to illustrate key facts and figures related to the topic of their session.

Session Organisers are also required to share this information through their own communication channels.

 See **'We communicate'** for more information.

EDD 2022 Coverage services

The following coverage is available for all brainstorming lab sessions:

- **Photographers** will take at least one photo for publication on the [EDD website](#).
- **Live sketching** will be available.

 **Please note that the European Union should be credited as the author of all EDD 2022 multimedia content, whenever and wherever it is used.**

 **Refer to the 'Quick guide' for a summary of coverage services.**

Carbon offset

The session organiser is directly responsible for its carbon compensation. A certificate has to be purchased for 25 tonnes via the website www.goldstandard.org, and provide a carbon offset certificate to the EDD organising team at carbonoffset@eudevdays.eu by 27 May.

 See 'We preserve' for details about our carbon offset policy.

Next steps

If you would like to organise Brainstorming Session on any of the EDD 2022 topics, complete the session submission form online. A PDF version of the form is available for your reference.

Session submission forms are to be sent in via the website. You can complete the form in segments and save it at any time, and complete it at a later stage.

NOTE: only submitted forms will be evaluated, and not those that remain as saved.

 Contact programme@eudevdays.eu for more information.

EDD 2022 Milestones for Brainstorming Sessions

16 MARCH – 23.59 CET	Deadline to submit Brainstorming Sessions
END OF APRIL	EDD 2022 Selection Committee announces selected applicants
WEEK OF 16-20 MAY	Second Community Meetings
27 MAY	Deadline to provide a certificate of carbon offset

EDD 2022 Facilities for Brainstorming Sessions

Logistics

- › Stage background with the EDD visual identity
- › Furniture including 4 tables, 40 chairs and 1 lectern
- › Water for moderators
- › 1 plasma screen with loudspeakers
- › 1 computer running on Microsoft software only
- › Microphones

Human resources

- › 1 Room Officer to oversee logistics
- › 1 Conference Assistant
- › Technicians to operate the audio-visual equipment and conduct pre-check.
- › 1 Live sketcher

 Refer to the 'Quick guide' for a summary of facilities in lab rooms.

/ Agora Sessions

The Agora will be an open, multi-purpose area where the EDD community can meet, discuss and listen to new ideas in short, 20-minute sessions held entirely onsite. Agoras are the perfect setting for more informal, highly dynamic discussions.

You are free to choose what you will showcase and the format you use within the 20-minute slot available. Possible formats of the Agora Sessions include:

- **Yes or No sessions:** two speakers debating a controversial subject with a facilitator
- **Intimate sessions:** conversations with very limited number of panellists – one or two
- **Ask the expert:** a moderated, quick-fire round of short Q&A between an expert and the audience
- **Fireside chats:** a one-to-one chat between a moderator and a special guest
- **Reverse coffee:** one special guest asking questions to the public
- **'How to' sessions:** one to two speakers explaining in a very practical way how they have managed to achieve their project's outcomes
- **Project pitches**
- **Lectures**, key-notes etc.

Communication and data sharing

To engage all partners and to build momentum until the event, we encourage Session Organisers to promote their session and the EDD, by sharing key information on the issues they will discuss by:

- announcing their session and the speakers involved.
- infographics to illustrate key facts and figures related to the topic of their session.

Session Organisers are also required to share this information through their own communication channels.

👁️ See **'We communicate' for more information.**

Carbon offset

The session organiser is directly responsible for its carbon compensation. As such, the Session Organiser has to purchase 25 tonnes via the website www.goldstandard.org, and provide a carbon offset certificate to the EDD organising team at carbonoffset@eudevdays.eu **by 27 May**.

👁️ See **'We preserve' for details about our carbon offset policy.**

Next steps

If you would like to organise an Agora Session on any of the EDD 2022 topics, complete the session submission form online. A PDF version of the form is available for your reference.

Session submission forms are to be sent in via the website. You can complete the form in segments and save it at any time, and complete it at a later stage.

NOTE: only submitted forms will be evaluated, and not those that remain as saved.

↳ Session submission forms must be sent in **by 16 March at 23.59 CET.**

 Contact programme@eudevdays.eu for more information.

EDD 2022 Milestones for for Agora Sessions

16 MARCH – 23.59 CET.	Deadline to submit Agora Session proposals
END OF APRIL	EDD 2022 Selection Committee announces selected applicants
WEEK OF 16-20 MAY	Second Community Meetings
27 MAY	Deadline to provide a certificate of carbon offset

EDD 2022 Facilities for for Agora Sessions

Logistics

- ↳ Furniture including 1 table, 4 chairs and 1 lectern
- ↳ Water for speakers and moderators
- ↳ 1 screen + return screen
- ↳ Microphones for speakers, moderator and the audience
- ↳ 1 computer running on Microsoft software only
- ↳ Technicians to operate the audio-visual equipment and conduct pre-check
- ↳ Digital event facilities

Human resources

- ↳ 1 Room Officer to oversee logistics
- ↳ 1 Conference Assistant
- ↳ 1 Technician to operate the audio-visual equipment and conduct pre-check

 **Refer to the 'Quick guide' for a summary of facilities in lab rooms.**

A close-up photograph of a middle-aged Black man with a shaved head and some grey hair, wearing a dark suit jacket and a watch. He is looking directly at the camera with a thoughtful expression. The background is blurred, showing other people in a meeting or conference setting. A teal circle is overlaid on the bottom right of the image, containing white and dark blue text. The overall image has a pattern of small yellow dots scattered across it.

5/WE
SHOWCASE
#edd22

5

We showcase

/ The EDD Global Village

The EDD Global Village is a particularly exciting platform featuring stands that showcase successful projects and ground-breaking reports. The Village will serve as a crossroads for interaction, innovation and networking during the EDD. It will be a place to dive into the core topics of the forum and discover projects from around the world.

Inclusiveness is a key value for EDD. We welcome exhibitors who reflect the diversity of the development community. We have a particular interest in stands proposing success stories from the field. We encourage exhibitors to invite individuals from the field to interact with visitors and participants and promote their local projects and success stories.

Selection criteria

We will assess applications to present projects and reports on a stand according to three criteria:

- Content – 40%
- Interactivity – 40%
- Communication & creativity – 20%

Content approach

Stands are interactive and result-oriented. When submitting a request for a stand, you must propose to showcase a specific project, report or programme that presents concrete and tangible results. The stands are designed to underline the useful, practical and knowledge-sharing aspect of the forum.

Youth Lounge

A youth-friendly dedicated area will allow the Young Leaders and youth organisations to socialise and hold youth-related activities.

Interactivity

We suggest that exhibitors put forward creative ideas by organising animations and activities. Interactivity and creativity in the stands will offer participants the opportunity to touch, feel and interact with what is being discussed in the sessions.

Standard booth facilities (4m²)

- 1 high table, 2 chairs, lighting and Internet access
- 1 Socket
- 2m x 2m surface
- Modular walls: 2m x 2.5m (h)
- Ability to personalise with visual identity and infographics. The EDD Team will layout and print your own visual project and place it on the partition wall

Regular stand facilities (9m²)

- 1 high table, 2 chairs, lighting and Internet access
- 1 Lockable counter
- 2 sockets
- 3m x 3m surface
- Modular walls: 3m x 2.5 m (h).
- Video screen: not included. Stand holders may bring their own screen and PC, or rent from our general supplier
- Ability to personalise with visual identity and infographics. The EDD Team will layout and print your own visual project and place it on the partition wall

Village stands #edd22

Large stand facilities (16m²)

- 1 high table, 2 chairs, 2 armchairs, 1 coffee table, 1 lockable counter, lighting and Internet access
- 3 sockets
- 4m x 4m surface
- Modular walls: 4m x 2.5m (h).
- Video screen: 1 screen on a design foot. Stand holders may bring their own screen and PC, or rent from our general supplier
- Ability to personalise with visual identity and infographics. The EDD team will layout and print your visual project and place it on the partition wall.

Cluster stand facilities (36m²)

- The clusters are specially designed for organisations that wish to showcase 4 different projects
- 2 high tables, 14 chairs, 2 lockable counters, 4 armchairs, 2 coffee tables, lighting and internet access
- 12 sockets
- Modular walls: 2 corner walls: 2x2,5m side, and 4x2,5m back. back left corner and back right corner - open space 1m in middle of back wall
- 9m x 4m surface
- Video screen: 2 screens on a design foot included. Stand holders may bring their own computer or rent from our general supplier
- Ability to personalise with visual identity and infographics. The EDD Team will layout and print your own visual project and place it on the partition wall

Additional equipment available upon request. See the [EDD website](#) for more details.

Human resources

- A number of hostesses / stewards will be available for assistance in the Village

 **Please note that the stands must be interactive and paperless. Only one roll-up will be permitted per stand.**

 **See 'We preserve' for more information.**

 **Refer to the 'Quick guide' for a summary of facilities in the EDD Global Village**

Communication and data sharing

We encourage exhibitors to promote their stand and the EDD, by sharing key information on the issues they will discuss by:

- ↘ providing key information and tangible results.
- ↘ social media elements (quotes, facts and figures, etc.) related to the showcased project/report that could be spread throughout the EDD communication channels.
- ↘ infographics to illustrate key facts and figures related to the topic of their session.

Exhibitors are also required to share this information through their own communication channels.



See 'We communicate' for more information.

Carbon offset and other costs

To get their stand confirmed, exhibitors have to purchase and provide a carbon offset certificate to the EDD contractor **by 27 May 2022**.

Depending on the type of stand chosen, successful applicants will be required to make the following contributions (excluding VAT):

- ↘ **Standard booth** (4m²): free of charge (certificate of carbon offset to be purchased and provided by exhibitor: 6 tonnes).
- ↘ **Regular stand** (9m²): EUR 1 700 (certificate of carbon offset to be purchased and provided by exhibitor: 10 tonnes).
- ↘ **Large stand** (16m²): EUR 2 400 (certificate of carbon offset to be purchased and provided by exhibitor: 20 tonnes).
- ↘ **Cluster** (36m²): EUR 4 600 (certificate of carbon offset to be purchased and provided by exhibitor: 40 tonnes)



See 'We preserve' for details about our carbon offset policy.

Next steps

Complete the Global Village Stand Submission Form online if you would like to organise a Stand on any of the EDD 2022 topics.

EDD 2022 Milestones for Stands

16 MARCH – 23.59 CET	Deadline to submit Stands proposals
END OF APRIL	EDD 2022 Selection Committee announces selected applicants
WEEK OF 16-20 MAY	Second Community Meetings
27 MAY	Deadline to provide a certificate of carbon offset



6/WE
COMMUNICATE
#edd22

6

We communicate

Many of the challenges that the EDD address have a global impact and require universal responses. Communicating about these challenges is part of the EDD's core mission. We enable organisers and participants to advance this goal by helping them create and increase awareness, engage the press and promote debates.

Communicating about your session and speakers with your own communities and networks will boost interest and help maximise your audience. This can be done via your usual communication tools - especially social media activities - but also newsletters and mailings, as well as through media relations (e.g., issuing press releases).

/ We promote debates

The EDD programme includes numerous debates on critical sustainable development challenges. Promoting the issues and challenges is key to the EDD's success. We offer numerous resources to support your involvement and to promote your activities:

- EDD 2022 video
- EDD 2022 video teaser
- EDD 2022 web banners
- Interviews with key actors
- Photos
- Video recordings from sessions
- Live sketches from brainstorming sessions

 **Please note that the European Union should be credited as the author of this content, whenever and wherever it is used. We encourage you to share this content on all multimedia channels.**

Before EDD 2022

- Share interviews on social media
- Promote EDD 2022 in newsletters using official EDD branding materials
- Promote EDD 2022 on your website using official EDD branding materials

During and after EDD 2022

- Promote EDD 2022 on social media
- Share content from the sessions on your website
- Promote EDD 2022 in bulletins and other publications
- Don't forget to include the hashtag #EDD22 in all your social media posts!

 Contact socialmedia@eudevdays.eu with any of your questions.

/ We create awareness

The digital revolution has ushered in a journalistic renaissance, fusing art, reporting and storytelling into a single pursuit. Today, multimedia and new media are the new normal. For sustainable development to thrive in this competitive marketplace, we need to harness the numerous rich online tools available and engage in powerful digital storytelling.

We encourage the community to create awareness about the EDD issues and activities that matter to each individual or organisation. We offer promotional tools to highlight your participation including the EDD 2022 logo, online banners, teasers and presence on the EDD website. Social media channels are particularly useful to reach new audiences and we strongly encourage you to share your involvement through your profiles and networks.

 Contact socialmedia@eudevdays.eu for more information.

For #EDD22, we will use the following social media platforms:

- **Facebook** – www.facebook.com/EUPartnerships – Share EDD 2022 official updates
- **Twitter** – [@EU_Partnerships](https://twitter.com/EU_Partnerships) – Host and participate in EDD Twitter chats
- **YouTube** – Follow [EuintheWorld](https://www.youtube.com/channel/UCintheWorld) and other dedicated playlists and share all EDD video content including recorded sessions, interviews and summaries
- **Instagram** – [@EU_Partnerships](https://www.instagram.com/EU_Partnerships) – Post original photos, short videos or share posts, including from youth audiences

/ We engage with the press

Press facilities will be available to maximise media coverage at the EDD. The Media Centre will have dedicated working spaces for the press, including interview studios and facilities for live-broadcasting on TV, radio channels and Facebook.

Press facilities will also be available for Session Organisers. If you would like to launch a new initiative, host a special media event or share your latest news, we invite you to book a press conference. You are also welcome to record videos, including interviews and messages in one of the two studios.

Next steps

 Contact press@eudevdays.eu **by 7 May** to organise a press conference or other media activities.

EDD 2022 Press conference room facilities

Logistics

- › Stage background with the EDD visual identity
- › Furniture including 2 tables and 4 chairs
- › Water for speakers and moderators
- › 4 microphones for speakers and 2 for the audience
- › 1 plasma screen
- › Radio-studio equipment
- › Cameras and recording equipment
- › 1 computer running on Microsoft software only

Human Resources

- › 1 Room Officer to oversee logistics
- › 1 Conference Assistant
- › Audio-visual crew

 **Refer to the 'Quick guide' for a summary of facilities in the press room and studios.**

Communication and data sharing

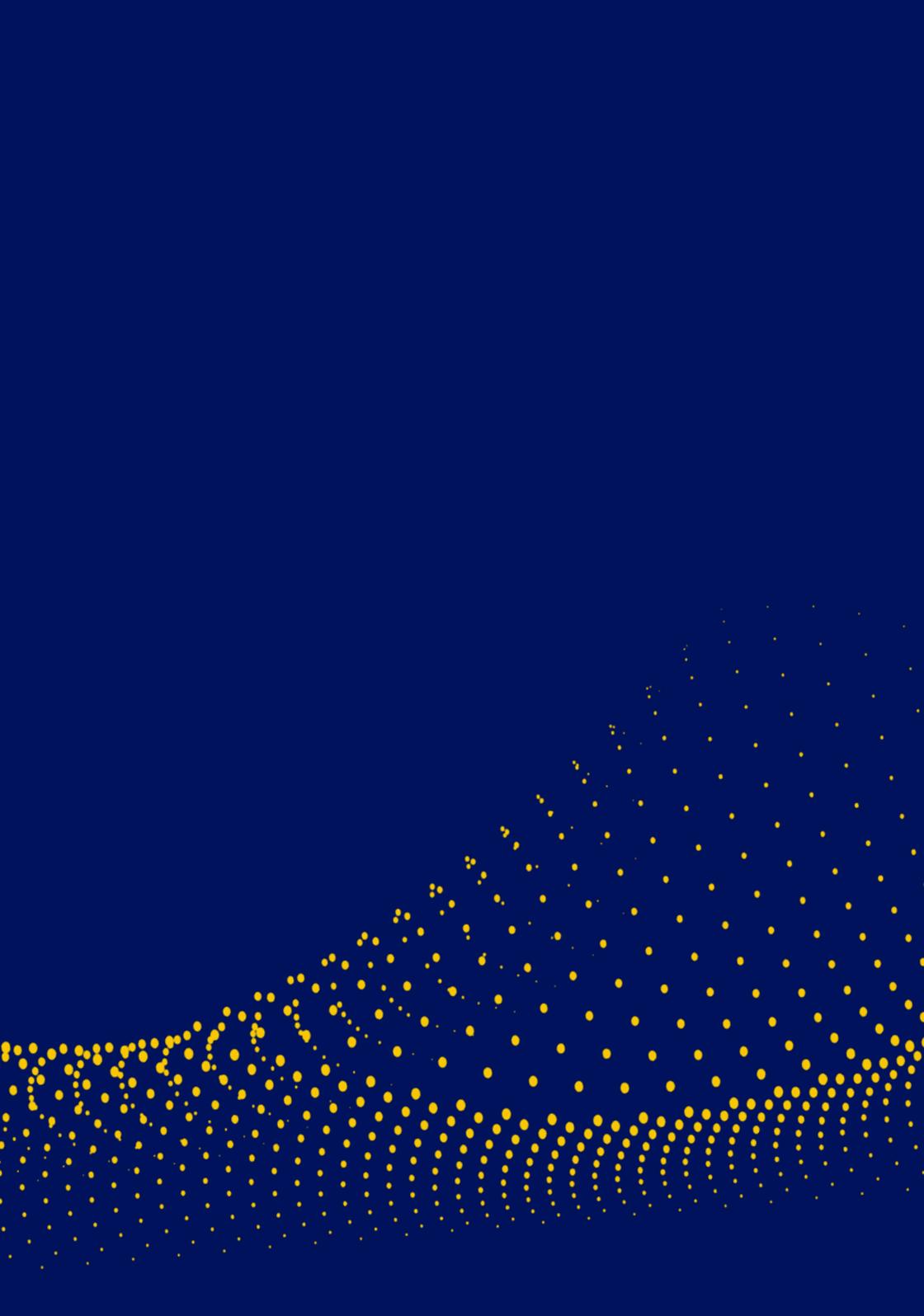
Selected Session Organisers and exhibitors are strongly invited to prepare and share press releases, social media elements and infographics to promote their session and provide key information about their specific topic.

Infographics are an important tool to engage the sustainable development community and provide them with key facts and figures.

Press releases will need to present the session, announce the speakers involved as well as background information about their session. A newsworthy press release will be a useful background document for journalists.

To ensure strong visibility for your organisation or your project, we encourage you to:

- Grab attention with a strong headline.
- Get right to the point in the first paragraph with the five Ws (What, Where, When, Why, Who).
- Pack your press release with hard numbers, concrete outcomes that support the significance of your project or initiative and strong quotes.
- Include at least one strong quote from a leading expert/personality.
- Keep it short and simple: the ideal length of a press release is 1500 characters, including spaces, which represents an A4 page.





7/WE
EMPOWER
#edd22

7

We empower

The EDD aspire to be an inclusive forum that represents the diversity of all actors. In this spirit, we encourage Session Organisers and the community at large to engage new voices and emerging actors in sustainable development. Young people are a driving force behind some of the most important issues.

This forum aims to allow young people to share their views, influence decision-makers and stakeholders, and develop their full potential as leaders and change-makers.

EDD 2022 will host a variety of activities to encourage greater youth participation, to engage with the development community and to sustainably shape the world in an inclusive, gender-equal and empowering way.

This is the 7th edition of the Young Leaders Programme. The Programme is building a pool of extraordinary young people with strong expertise and commitment to foster positive changes in development from within their communities towards the achievement of the Sustainable Development Goals. You may follow the blog of the Young Leaders Alumni "Young Leaders for Development": youngeadersfordev.org

/ Young Leaders Programme

EDD 2022 will continue to host the Young Leaders Programme, inviting exceptional youth representatives to speak at the high-level panels of the forum to bring fresh perspectives from the new generation.

In accordance with the regulation in place in June 2022, EDD 2022 will invite exceptional Young Leaders from all over the world with strong expertise and commitment to positive social change to participate in the sessions onsite in Brussels. Engaging with the sustainable development community, they will be the voice of their generation.

High-Level Panel Session Organisers will select a Young Leader to speak in their panel. The EDD 2022 Team will present three candidates to Session Organisers, who will then choose the most suitable Youth Leader for their panel.

All other Session Organisers can invite one or more Young Leaders to speak in their panels. All Session Organisers will be supported in order to ensure an effective inclusion of young speakers in their panels.

Before and during the forum, Young Leaders will also participate in workshops and visit the European institutions, where they will meet policymakers and share best practices from their countries or regions.

Young Leaders selection criteria

We will evaluate the Young Leaders Programme applications based on three key elements:

- Knowledge, experience and demonstrated impact related to the selected topic.
- Public speaking skills and motivation to participate.
- Leadership experience within an informal or formal organisation.

Please note that EDD Young Leaders are expected to be fluent in English or French. Young Leaders might be asked to prove their level of English or French in a Skype conversation with the EDD Youth Team.

The EDD venue in Brussels and its session spaces will be accessible for people with disabilities, who are most welcome to apply.

Next steps

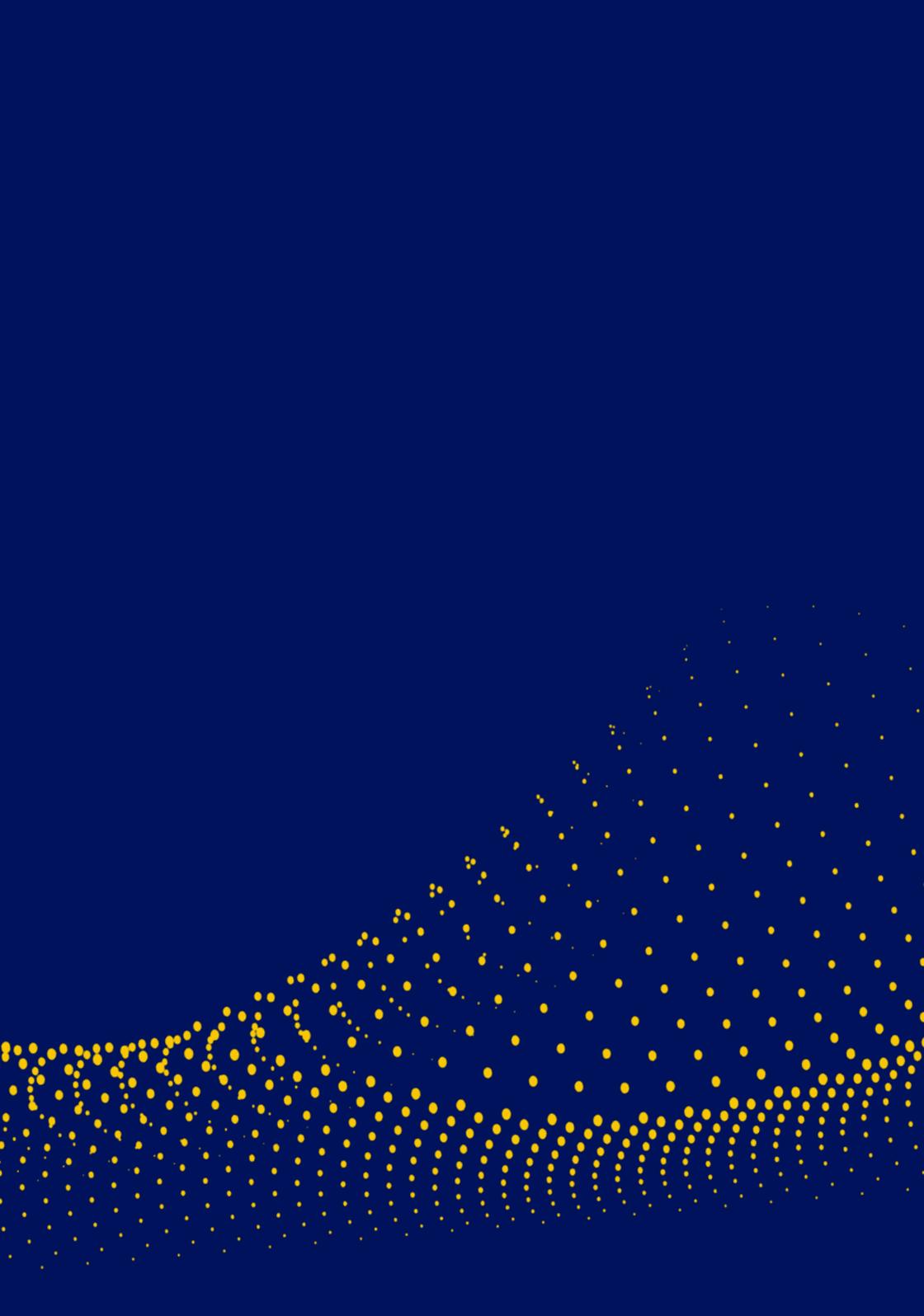
Visit the [EDD Website](#) to apply for the Young Leaders Programme.

Applicants must be between the ages of 21 and 26 years old on 14-15 June 2022. Applicants will need to tell their story in a short video as part of the application.

 Contact youth@eudevdays.eu for more information.

EDD 2022 Milestones for Young Leaders Programme

25 MARCH – 23.59 CET	Deadline to submit applications to the Young Leaders Programme
BEGINNING OF MAY	EDD 2022 Selection Committee announces selected applicants





8/WE
CONNECT
#edd22

8

We connect

/ Interactivity at the EDD

Since EDD 2022 will have participants following online as those present onsite, it is most important to include plenty of interactivity in your sessions. For example, there will be tools available to enable the audience to send in questions or participate in polls and surveys.

These kinds of activities help to include everyone following the session, whether virtually or physically onsite at the EDD venue in Brussels, and they give a more dynamic feel to the proceedings. What's more, running polls is a good way to test your audience's knowledge or find out their opinion.

Asking questions

Since this is a hybrid event, we want to make sure there is a good mix of questions from the audience physically present and those watching online who can also send in questions.

We do want to give **priority to questions from people attending in person**, who will be able to use microphones to ask their questions. Questions sent via the online platform/ interactive tool can be upvoted, and the moderator is encouraged to include some questions sent in online.

The power of polling

You will be able to run polls through the EDD 2022 online platform. These are a good way to engage the audience in your session, interact with them and keep them involved. This applies both to audiences attending in person and those following online. Below we have listed a few examples of different kinds of polls and how they can be used, as inspiration for you when structuring your sessions.

Do remember that you should build in enough time for people to actually answer the poll, perhaps with the moderator introducing the speakers while an opening poll is running or asking the speakers their opinions while voting is going on to make productive use of the time, which should be a couple of minutes at the least.

You can also use polls as a prelude to asking speakers for their reaction, whether it be explaining what they would have answered and why, trying to predict what the audience may respond or reacting the result of the actual audience vote. And of course, speakers should be encouraged to follow up on each other's comments and reactions, interacting between themselves too.

Here below are some ideas of how you can exploit the power of polling.

Meet the audience

To find out who is watching your session at the start or what they expect from it. Examples include:

- Ask the audience who they present. The audience can select what kind of organisation they come from (e.g., government, private sector, NGO, financial institution).
- Ask the audience an open question about what they hope to get out of the session.

Before and after

You can find out if the audience's opinion has changed after your session by running a poll at the start to gauge their opinion, then run the same poll again at the end, to see what has changed and ask speakers to react as a conclusion.

Audience choice

Let the audience decide the order of the topics to be discussed in your session. Your speakers must be briefed to be ready for whatever order the audience decides! Examples include:

- The audience chooses the topic from your pre-set list. What do you want to discuss first? X, Y or Z.

Conversation starters

Use polls to introduce a new topic, to find out the audience opinion or knowledge about the issue then ask the speakers to react to the audience's vote as the introduction to the conversation on the topic. Examples include:

- You can use a closed question with a given list of options. (e.g., yes/no, facts/figures to choose). Do you know about Global gateway? Yes/No
- Or you can have an open question where people can send in their own words. What does Global Gateway mean to you?

Speaker polls

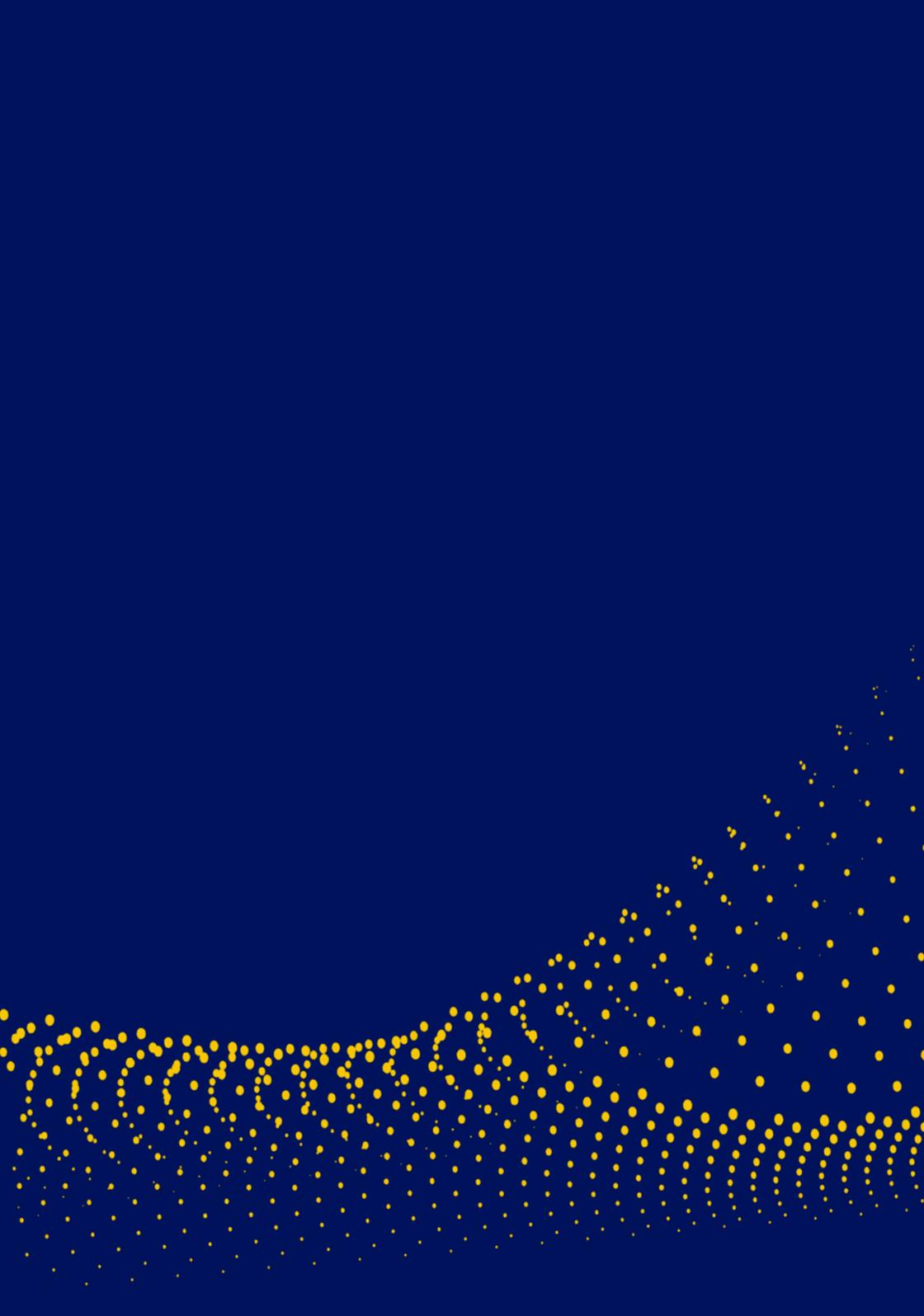
You can encourage speakers to use polls in their contributions too, to test audience knowledge or opinion and make the discussion more of a two-way conversation.

Conclusions

To wrap up the session you can use a poll to find out instant audience reaction, or even test how much attention they have been paying. Examples include:

- Use an open question, such as "what is your main takeaway from this session?"
- Or you can ask people to vote on the next priority step with a given list of choices. What should happen next? Find funding, Activate networks, Update policy, Raise awareness.
- Or you can ask them to identify a key piece of data/information to emerge from the session from a given list.

 Contact programme@eudevdays.eu for support.





9/WE
MEET
#edd22

9

We meet

High-level stakeholders representing among others governments, non-profit organisations, the private sector and academia gather together at EDD. We invite all actors to engage in this exciting forum, connect with dynamic organisations and collaborate in sustainable ways.

/ Meeting rooms

We invite you to reserve rooms for your work meetings during the forum. You may order catering at your own cost.

Next steps

You can request a meeting room as from **6 April** until **10 June 2022** by contacting meeting@eudevdays.eu

EDD Facilities for Meeting rooms

- **Large meeting room - 36 pax**
- 1 plasma screen
- 1 computer running on Microsoft software only
- **Small meeting room - 12 pax**
- 👁️ **Refer to the 'Quick guide' for a summary of facilities in meeting rooms.**

/ Venue

EDD 2022 will take place at Brussels Expo, Pl. de Belgique 1, B-1020 Brussels.

 Visit the [EDD website](#) for information about how to get to Brussels Expo, including access and services for persons with disabilities.

Public transport

The closest station is Heysel/Heizel, which can be reached by metro, tram and bus. www.brussels-expo.com/en/visiteurs/public-transportation/

Taxi

For Taxi reservations in Brussels, contact:

- Taxis Bleus – www.taxisbleus.be – Tel.: +32.2.268.00.00
- Taxis Verts – www.taxisverts.be – Tel.: +32.2.349.49.49

Parking

A large, guarded car park is available at the venue. The parking ticket costs EUR 10 per day.

Access and services for people with disabilities

A detailed guide will be available on the website.

EDD 2022 Logistics

- **Internet:** Free WiFi will be available.
- **Catering:** Participants can purchase breakfast and lunch directly on-site. Water fountains and coffee corners will be available in the public lounge throughout the day.
- **Accommodation:** We recommend that you book your hotel rooms in Brussels well in advance to ensure availability and avoid extra costs.

/ Registration

EDD 2022 is an open event; however, all participants are required to register in advance.

 Registration will open on **5 April 2022** through the [EDD website](#).

By registering for EDD 2022, all forum delegates de facto authorise the European Commission to make free use of documents portraying their image, with a view to their conservation and distribution for any publication that it deems appropriate. In order to register to the event, you should follow these simple steps:

- Create a profile on the EDD website.
- Once you are logged into your profile, on your Dashboard you will find the registration link.
- Fill in the necessary information and click on “Save” in order to be registered.

Please note that the EDD comply with the EU General Data Protection Regulation (GDPR). We ask all the members of the Community to create a new account on the EDD website.

There will be a box to tick in the registration form for participants not accepting the use of personal pictures, audio and video material taken during the event.

/ Visa

Non-EU citizens from some countries must have a Schengen Visa to travel to Belgium. Participants who require a Schengen Visa should apply as early as possible, especially if travel involves a connecting flight within the European Union outside of Belgium. You must request a Schengen Visa from the Embassy representing the country of your first entry point into the European Union.

Please note that the European Commission is not able to offer sponsorship for visa requests.

 Visit the [website of the Belgian Ministry of Foreign Affairs](#) for more information: www.diplomatie.belgium.be/en/



10/**WE**
PRESERVE
#edd22

10

We preserve

More than ever, the EDD 2022 aim to be as sustainable and carbon neutral as possible. We count on the EDD community, Session Organisers and stand holders to help make this happen.

/ We save paper

The EDD will be as paperless as possible. Participants will only receive a printed programme. They will not receive welcome packs or other publications. All information will be available on the EDD website and on social media platforms. Session Organisers will be entitled to bring one roll-up per organisation to display in rooms during their sessions. Similarly, stand holders can bring only one roll-up and only one copy of printed material to keep at their stand.

/ We offset carbon

Session Organisers and stand holders are expected to offset a certain quantity of carbon, depending on the type of stand or session they will organise:

- ↳ Session Organisers and Standard Booth Organisers:
Please purchase your certificate and send it to the EDD Team at carbonoffset@eudevdays.eu **by 27 May**.
The certificate can be purchased on the [Gold Standard website](#).
- ↳ EDD Global Village Regular, Large and Cluster Stand Organisers:
Please let the EDD Team know which project you wish to contribute to **by 13 May**, from the list available on the [Gold Standard website](#).

📍 For any question, please email carbonoffset@eudevdays.eu.



11/**QUICK-
GUIDE**
#edd22

/ Themes and Topics

THEME 1: DIGITAL

TOPIC 1: INCLUSIVE AND GREEN DIGITAL GROWTH

Access to resources; circularity and waste management; climate neutrality; digital divide (by age, by gender, by income, by region); energy efficiency; equal access to digital skills and technologies; geospatial data; inclusive digital economies; smart and green technologies.

TOPIC 2: OPEN AND SECURE INTERNET

Access to information; Budapest Convention; censorship; circularity; connectivity; Cloud services: cyberattack and cybersecurity; cyberspace; data privacy; data centres: data protection; data sovereignty; ddos; digital infrastructures; digital rights/human rights; Fibre cables internet governance; internet shutdowns; net neutrality; online gender-based violence; open access/open internet/open society; resource efficiency/ low carbon footprint, Splinternet.

TOPIC 3: DIGITAL AND DATA ECONOMIES

Artificial intelligence - potential & pitfalls; big data, cross-border exchange; data economy & best practices data regulation, security and sovereignty; data sharing; digital innovation hubs; Digital Single Market(s); digital skills; digital transformation; Earth observation & data; free data flows; gender-bias in data; GDPR, eGovernance, e-ID, interoperability; open data; start-ups; venture capital

THEME 2: CLIMATE AND ENERGY

TOPIC 1: GREEN AND JUST ENERGY TRANSITION

Clean cooking; circular economy and waste management; climate change mitigation; coal phase-out, decarbonisation; digital-energy innovation; energy access; energy efficiency; gender impact of climate change; gender-responsive climate mitigation and adaptation strategies; green jobs; green energy jobs and value chains; green hydrogen; inclusive natural resource management; inclusive green economy; just transition; off-grid energy solutions; renewable energy and renewable energy integration; sustainable energy.

TOPIC 2: INTEGRATING ENERGY MARKETS

Connectivity, convergence of governance and regulatory frameworks; enhancing complementarity and decreasing costs; secure, sustainable, competitive and affordable energy; regional electricity markets.

THEME 3: TRANSPORT

TOPIC 1: INFRASTRUCTURE CONNECTIVITY

Climate impact and mitigation; economic corridors and cities; environmental impact; geostrategic importance of connectivity; green transition investment; inclusive transport (e.g. tackling access and inequalities); infrastructure development and promotion of infrastructure investment and innovative financing; maintenance to preserve the network; multi-modal corridor development; role of national, regional and local connectivity; sector governance and regulatory frameworks; smart connectivity solutions; sustainable footing; transformative change; transport facilitation; transport and trade.

TOPIC 2: GREEN AND SAFE MOBILITY

Boosting green and climate compatible investments; clean vehicles; data collection; freight and logistics; multi-modal transport; rail and waterways; resilience of the transport systems; road safety; safety and compliance of vehicles; smart and sustainable transport solutions; sustainable alternative fuels; sustainable and efficient transport mode; transport decarbonisation and emission reduction; transformative changes; urban mobility.

TOPIC 3: URBAN DEVELOPMENT, SMART AND INTER-CONNECTED CITIES

Cities in a globalised world; systems of cities – national, regional, global; urban mobility; cities as centres of economic exchange; creative and innovative cities; culture for urban development; cities as space of cultural exchange and multiculturalism; energy efficiency; green and smart cities; low carbon cities; water and sanitation; waste management.

THEME 4: HEALTH

TOPIC 1: SECURITY OF SUPPLY CHAINS AND DEVELOPMENT OF LOCAL MANUFACTURING

COVAX; data collection (e.g., flows, centres, infrastructures, analytics); healthcare providers; health research networks; health security; hubs and spokes; innovation; interconnected devices; IP Management and rights; market access and distributed market; One Health; preparedness; public health institutions; regulatory strengthening, scientific cooperation; sequencing centres; social protection and inclusivity; supply chain processes and movement of raw materials; Team Europe initiatives; telemedicine/telehealth; technology transfer and knowledge sharing; traceability; trade facilitation; training and workforce skills; trust building; universal access to sexual and reproductive health and rights (SRHR); vaccine (access & distribution, sharing).

THEME 5: EDUCATION AND RESEARCH

TOPIC 1: SCIENCE, TECHNOLOGY, INNOVATION AND RESEARCH

Brain drain; centres of scientific excellence; data policy; data exchange; Earth observation; evidence driven decision-making; funding opportunities; Gender gap in science and technology; Geographical Information Services; geophysical information; grass-root and frugal innovations; knowledge exchanges; innovation ecosystem; mobility of researchers; networking and partnerships; skills development; STEM (science, technology, engineering and mathematics); technology transfer; open science; remote sensing; research infrastructures; research capacities; satellite navigation; satellite communication; space data; telemetry; women and youth in science.

TOPIC 2: QUALITY EDUCATION

- Equal access to education; equitable education connectivity; gender responsive education systems; girls' education; inclusive and equitable quality education; tackling learning inequalities.
- Child-centred pedagogies; curricula development; digital education; foundational literacy and numeracy; learning outcomes; lifelong learning; teachers development; quality teaching and learning.
- Digital skills; global citizenship education; green skills, life skills; links with labour market opportunities; re-skilling and up-skilling; STEM, technical skills.
- Education in emergencies; education networks; engagement of communities and families; Erasmus+; financing; learning mobility; peer-to-peer learning; safe learning environments; youth Leadership; youth participation.

/ Deadlines

ACTIVITY	PURPOSE	FORM / CONTACT	DEADLINE
WE DEBATE	High-Level Panels	Online form	16 March at 23.59 CET
	Lab Debates		
WE SHARE	Project/Report Presentations		
WE SOLVE	Brainstorming Sessions		
	Agora Sessions		
WE SHOWCASE	Stands		
WE EMPOWER	Young Leaders Programme	Online form	25 March at 23.59 CET
WE COMMUNICATE	Press conferences and studios	press@eudevdays.eu	7 May
WE MEET	Meeting room	meeting@eudevdays.eu	10 June

/ Contacts

We invite you to carefully read this Community Guide and browse the [EDD website](#) to answer any queries. Should you still have any questions, please refer to the contacts listed below.

 Contact programme@eudevdays.eu with any special requests for equipment, staff or facilities.

FOR ENQUIRIES ABOUT	PLEASE CONTACT
COMMUNITY INVOLVEMENT	community@eudevdays.eu
PROGRAMME AND UPDATES	programme@eudevdays.eu
SOCIAL MEDIA	socialmedia@eudevdays.eu
GLOBAL VILLAGE	village@eudevdays.eu
YOUTH-RELATED MATTERS	youth@eudevdays.eu
REGISTRATION AND BADGES (as from 5 April)	registration@eudevdays.eu
ON-SITE LOGISTICS, FACILITIES AND SERVICES	logistics@eudevdays.eu
MEDIA COVERAGE AND PRESS SERVICES	press@eudevdays.eu
MEETING ROOMS (as from 6 April)	meeting@eudevdays.eu
CARBON OFFSET	carbonoffset@eudevdays.eu

/ Facilities, staff and coverage services

Facilities	WE DEBATE		WE SOLVE	
PURPOSE	HIGH-LEVEL PANEL	LAB DEBATE	BRAINSTORMING SESSION	AGORA SESSIONS
DURATION (min)	60	45	45	20
CAPACITY PER UNIT	250	250	40	50
STAGE	Background with EDD 2022 branding Water for speakers and moderators			
SET-UP	Up to 5 armchairs 1 table	4 chairs	40 chairs 4 tables	-
LECTERN (with microphone)	1 table	40 chairs	1	
SPEAKERS (microphones)	4	4	-	
AUDIENCE (microphones)	1 table	1	1	
MODERATOR (microphones)	1	1	4	
LARGE SCREEN WITH PROJECTOR	1	1	-	
RETURN SCREENS	1	1	1	
LOUDSPEAKERS	Yes	Yes	Yes	
DIGITAL EVENT FACILITIES	Yes	Yes	No	
COMPUTER (Microsoft)	1	1	1	
INTERPRETATION	English & French, Sign language upon request	English & French, Sign language upon request	No	

WE SHARE	WE SHOWCASE	WE MEET	WE COMMUNICATE
PROJECT/ REPORT PRESENTATION	STAND	MEETING ROOM	PRESS STUDIO
45	2 days	30	Request
250	-	36 (large) 12 (small)	Up to 6 per studio
		-	-
6 chairs 1 table	3 chairs 1 table	Chairs and tables in U shape	2 armchairs 1 table
1	-	-	-
4	-	2 (in large rooms)	Audio-visual studio with interview facilities
1	-	-	
1	-	-	
1	-	-	
1	-	1	
Yes	No	Yes (in large rooms)	
Yes	No	No	
1	-	1	
English & French, Sign language upon request	No	No	No

Human resources

	WE DEBATE		WE SOLVE	
	HIGH-LEVEL PANEL	LAB DEBATE	BRAINSTORMING SESSION	AGORA SESSIONS
ROOM OFFICER (dedicated staff per room)	1	1	1	
ASSISTANTS (dedicated staff in the room)	2	1	1	
TECHNICIANS	3	3	1	
AUDIO-VISUAL CREW	1	-	-	

NOTE: We will have an emergency medical centre onsite.

Coverage services

	WE DEBATE		WE SOLVE	WE SHARE
	HIGH-LEVEL PANEL	LAB DEBATE	BRAINSTORMING SESSION	PROJECT/ REPORT PRESENTATION
PHOTOS	Yes	Yes	Yes	Yes
SHORT REPORT	Yes	Yes	No	Yes
VIDEO RECORDING	Yes	Yes	No	Yes
LIVE SKETCHING	No	No	Yes	No

WE SHARE	WE SHOWCASE	WE MEET	WE COMMUNICATE
PROJECT/ REPORT PRESENTATION	STAND	MEETING ROOM	PRESS STUDIO
1	-	1	1
1	-	-	1
3	-	-	-
-	-	1	1

WE SHOWCASE	WE MEET	WE COMMUNICATE
STAND	MEETING ROOM	PRESS STUDIO
Yes	No	The media centre will be the focal point for journalists, bloggers and social media staff.
No	No	
No	No	
No	No	

/ Submission options overview

/ SESSIONS

WE DEBATE

High-Level Panel

(60 min session)
250 pax

(Certificate of carbon offset to be purchased and provided by the session organiser by 27 May: 40T)

Lab Debate

(45 min session)
250 pax

(Certificate of carbon offset to be purchased and provided by the session organiser by 27 May 1 pm CET: 25T)

WE SHARE

Project/Report Presentation

(45 min session)

(Certificate of carbon offset to be purchased and provided by the session organiser by 27 May: 25T)

WE SOLVE

Brainstorming Session

(45 min session)

(Certificate of carbon offset to be purchased and provided by the session organiser by 27 May: 25T)

Agora Sessions

(20 min session)

(Certificate of carbon offset to be purchased and provided by the session organiser by 27 May: 20T)

Please provide text

/ STANDS

WE SHOWCASE

Choice between stands

Standard (4m²)

≈ EUR 0

(Certificate of carbon offset to be purchased and provided by the exhibitor by 27 May: 6T)

Regular (9m²)

≈ EUR 1 700*

(Certificate of carbon offset to be purchased and provided by the exhibitor by 27 May: 10 T)

Large (16m²)

≈ EUR 2 400*

(Certificate of carbon offset to be purchased and provided by the exhibitor by 27 May: 20T)

Cluster (36m²)

≈ EUR 4 600*

(Certificate of carbon offset to be purchased and provided by the exhibitor by 27 May: 40T)

**These stands are subject to a direct commercial agreement between the exhibitor and the EDD contractor. Prices are VAT excluded.*

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