
REGULATION OF THE DEAN

No. 12/2025



Fakulta tropického
zemědělství

Stipend Regulations for Doctoral Students at the Faculty of Tropical AgriSciences

Article 1

Scope of Validity

- (1) This regulation for students of the Faculty of Tropical AgriSciences (hereinafter "FTZ") of the Czech University of Life Sciences Prague (hereinafter "CZU in Prague"), in compliance with Act No. 111/1998 Coll., on Higher Education Institutions and on the Amendment and Supplementation of Other Acts (Higher Education Act), as amended (hereinafter "the Act"), and in accordance with the valid Scholarship Regulations of the Czech University of Life Sciences Prague, sets out the conditions and granting of various types of scholarships for students studying in Doctoral Study Programmes (hereinafter "DSP") at FTZ CZU in Prague.

Article 2

Conditions for Granting Doctoral Scholarship for DSP Students in Standard Study Period in Full-time Form with Enrollment Date Before 1 September 2025

- (1) The doctoral scholarship is granted to full-time DSP students for a maximum period of the standard length of DSP study determined by the accreditation.

The **basic doctoral scholarship** upon the student's entry into the DSP until the first assessment is **CZK 8,000**. The amount of the scholarship may change after each assessment. If the student duly fulfills the study obligations prescribed in the Individual Study Plan (hereinafter "ISP"), is successfully progressing towards fulfilling the goals of the DSP, and is recommended to continue their study after each assessment (without reservation), their scholarship will change as follows:

- After the 1st assessment: **CZK 9,000** per month
- After the 2nd assessment: **CZK 10,000** per month
- After the 3rd assessment: **CZK 10,500** per month
- After the 4th assessment: **CZK 11,000** per month

- After the 5th assessment: the scholarship increases to **CZK 12,000** per month, only if at least one of the following situations occurs:
 - The student has an accepted article in an IF journal no later than the calendar year of the 5th assessment (the article must relate to the topic of the dissertation and the student must be the first author).
 - The student has already passed the state doctoral examination before the 5th assessment.
- (2) Minimum requirements for individual assessments are specified in the relevant Dean's regulation. The increase of the regular scholarship based on the outcome of the respective assessments is approved by the FTZ Dean upon the proposal of the respective Doctoral Subject Area Boards, effective in the month following the respective assessment.

Article 3

Conditions for Granting a Doctoral Scholarship as Part of Doctoral Study Income for DSP Students in the Standard Study Period in Full-time Form with Enrollment Date After 1 September 2025

- (1) A student is entitled to a doctoral scholarship as part of the doctoral study income within the meaning of Art. 8 of the valid Scholarship Regulations of the Czech University of Life Sciences Prague if it is their first study in any DSP carried out by public or state higher education institutions or their faculties, and if it is a full-time study within the standard study period with an enrollment date after 1st September 2025. A DSP student, according to the previous sentence, applies for the doctoral scholarship as part of the doctoral study income through the contact center in the CZU electronic information system (UIS).

Article 4

Conditions for Granting an Extraordinary Scholarship

- (1) A student in the full-time or combined form of DSP carried out by FTZ CZU in Prague may be granted a one-time extraordinary scholarship for:
- a. Each presentation of their own scientific work in the form of an accepted publication as an article in an IF journal in the first and second quartile, where the student is the first author with FTZ affiliation:
 - Students in the 1st year (i.e., until the 2nd assessment) – **CZK 15,000**
 - Students in the 2nd year (i.e., until the 4th assessment) – **CZK 10,000**
 - Students after the 4th assessment – **CZK 10,000** for the second and every subsequent article.
 - b. Extraordinary scientific, research, development, application, or other creative results contributing to the deepening of general knowledge;
 - c. Extraordinary sports achievements when representing CZU in Prague or the Czech Republic;

- d. Other activities that contributed to the development of scientific, research, or pedagogical work beyond the obligations specified in the valid Study and Examination Regulations for Study in Doctoral Study Programmes of the Czech University of Life Sciences Prague (hereinafter "S&E Regulations DSP CZU in Prague"), as well as for promotion and other activities associated with the development of FTZ.

(2) An extraordinary scholarship may also be granted to DSP students studying in the combined form, in case they significantly contribute (themselves or through their employer) to increasing the level of study (scientific publication, technical assistance, excursions, material equipment, etc.).

(3) The extraordinary scholarship is granted by the FTZ Dean upon the proposal of the supervisor or one of the FTZ Vice-Deans, in accordance with the above-mentioned conditions. In the case of an extraordinary one-time scholarship for a publication pursuant to paragraph 1 (a) of this article, the student must submit the publication to the Department for Science, Research, and Doctoral Study (VaV Department) to initiate the scholarship granting process themselves.

Article 5

Sanctions

(1) A DSP student receiving a doctoral scholarship may be subject to a sanction in the form of withdrawal or reduction of the doctoral scholarship, based on serious non-fulfillment of study obligations arising from the S&E Regulations DSP CZU in Prague, their ISP, and other obligations resulting from the conditions of individual assessments and the relevant Dean's decision, according to the following rules:

- a) If the result of the assessment is a recommendation to "terminate" the study, the doctoral scholarship will be completely withdrawn from the student.
- b) If the result of the assessment for DSP students receiving a doctoral scholarship pursuant to Art. 3 of this regulation is a recommendation to "continue with reservation," the Head of the Department, together with the supervisor, shall submit a proposal through the FTZ VaV Department to the relevant Doctoral Subject Area Boards for adjustment of the granted doctoral scholarship amount. The term for the adjustment of the doctoral scholarship amount must be firmly stipulated in the proposal (i.e., until the deficiency is remedied or until the next assessment), according to the following:
 - **Withdrawal of the doctoral scholarship** for absence of research progress without an objective reason:
 - Unapproved ISP and unsubmitted Research Proposal at the 1st assessment.
 - Unapproved Research Proposal and unfulfilled *Management of Research* course at the 2nd assessment.
 - Unfinished literature review of the dissertation thesis by the 4th assessment.
 - Unsent scientific article related to the dissertation topic for publication in a Web of Science database journal with IF by the 6th assessment.

- Absence from the assessment without excuse (i.e., without completed evaluation).
- **Reduction of the scholarship by 50%** of the granted doctoral scholarship for:
 - Unapproved ISP by the 1st assessment.
 - Non-submission of the Research Proposal by the 1st assessment.
 - Unfinished literature review of the dissertation thesis by the 3rd assessment.
 - Unsent scientific article related to the dissertation topic for publication in a Web of Science database journal with IF by the 5th assessment.
 - Non-participation in a foreign internship without serious reason by the 6th assessment.
 - Unaccepted article related to the dissertation topic for publication in a Web of Science database journal with IF by the 7th assessment.
 - Repeated non-fulfillment of agreed tasks from the supervisor/department.
- **Reduction of the scholarship by 25%** of the granted doctoral scholarship for:
 - Unexcused absence from the mandatory *Management of Research* course.
 - Absence of a presentation of research results at a conference or professional seminar in the given year of study.
- c) If the result of the assessment for DSP students receiving a doctoral scholarship pursuant to Art. 2 of this regulation is a recommendation to "continue with reservation," the Head of the Department, together with the supervisor, shall submit a proposal through the FTZ VaV Department to the relevant Doctoral Subject Area Boards for adjustment of the granted doctoral scholarship amount. The term for the adjustment of the doctoral scholarship amount must be firmly stipulated in the proposal (i.e., until the deficiency is remedied or until the next assessment) in the form of a **reduction of the granted doctoral scholarship to the basic level** upon entry into the DSP study until the first assessment (i.e., CZK 8,000).

(2) The payment of the doctoral scholarship may be suspended at any time during the academic year:

- In case of non-fulfillment of the student's obligations according to § 63 of the Act.
- In case of disciplinary proceedings for a disciplinary offense within the meaning of § 64 of the Act.

Article 6

Payment of Scholarships

(1) The student is obliged to enter the bank account number for the payment of scholarships granted to them based on this regulation in the CZU electronic information system (UIS) upon enrollment in the study.

(2) The student is obliged to immediately notify the FTZ VaV Department of all facts affecting the payment of the scholarship (with the exception of scholarship changes related to assessments and Article 5 of this regulation).

(3) Scholarships are paid no later than the 10th day of the month following the respective payment period.

Article 7

Special Provisions

(1) This regulation, with the exception of Article 4, does not apply to students studying in DSPs carried out by FTZ CZU in Prague based on intergovernmental agreements, within the framework of grant mobility projects, nor to Rector's scholarships for highly gifted foreign students, scholarships paid from grants, etc. The amount and method of payment of these scholarships are determined by the specific conditions of the relevant agreements, project/grant contracts, and guidelines.

Article 8

Final Provisions

This regulation shall become valid and effective on the date of its announcement.

In Prague on 10 November 2025.

doc. Ing. Hynek Roubík, Ph.D.

Dean of FTZ