
REGULATION OF THE DEAN

No. 13/2025



Fakulta tropického
zemědělství

Organizational Regulations of the FTZ

Article 1:

Introductory Provisions

- (1) The Organizational Regulations of the Faculty of Tropical AgriSciences (hereinafter referred to as FTZ) are based on Act No. 111/98 Coll. (the Higher Education Act), the Statute of the Czech University of Life Sciences Prague, and the Statute of the FTZ.
- (2) The Organizational Regulations of the FTZ regulate the structure of the faculty, its main self-governing, administrative, and advisory bodies, and its individual organizational units.

Article 2:

Self-governing Bodies of the Faculty

- (1) The self-governing academic bodies of the FTZ are:
 - a) Dean
 - b) FTZ Academic Senate
 - c) FTZ Scientific Board
 - d) FTZ Disciplinary Commission.
- (2) Another body of the faculty is the Secretary.

Article 3:

Faculty Management

- (1) The Faculty Management consists of the Dean, Vice-Deans, and the Faculty Secretary. They provide opinions on fundamental issues of faculty management in areas for which

they are responsible to the Dean, and on activities requested by the Dean.

Article 4:

Advisory Bodies of the Faculty

- (1) The advisory bodies of the FTZ are divided into the Dean's advisory boards, working groups, and committees.
- (2) The Dean's advisory boards include, in particular:
 - The Dean's College,
 - FTZ advisory committees and other advisory boards established by the Dean as required.
 - **The Dean's College:** Convened by the Dean as needed. It consists of the Dean, Vice-Deans, the Secretary, and Heads of Departments. A representative of the FTZ Academic Senate may be invited as a non-voting member.
 - **The FTZ Advisory Board (International Advisory Board):** An advisory body consisting of international experts in the fields of agricultural, technical, natural, and socio-economic sciences, focusing on tropical regions and developing countries. The goal of the board is to maintain a continuous dialogue with partner institutions worldwide dealing with similar issues as the FTZ.
 - **The Board for Cooperation with Practice:** An advisory board to the FTZ Dean composed of prominent experts from the industry/practice.
 - **Working groups and committees:** Established by the Dean and, within their respective powers, also by Vice-Deans and the Faculty Secretary.

Article 5:

Operational and Administrative Bodies of the Faculty

- (1) The faculty's operational and administrative bodies are grouped under the Dean's Office and are divided as follows:
 - **Dean's Office Secretariat:** Manages the administrative affairs of the faculty, the Dean's agenda, and the Secretary's agenda.
 - **Academic Administration Office (Study Administration):** Organizes and processes the agenda for all forms of study at the faculty, except for doctoral studies.
 - **Office of Research, Science, and Doctoral Studies:** Manages the agenda associated with the faculty's research activities and doctoral studies.

- **International Relations Office:** Manages the faculty's international cooperation agenda, including study abroad programs and staff mobility.
- **Project Center:** Manages the agenda related to project activities, contract research, and technology transfer.
- **PR Department:** Handles public relations and media relations.
- **Maintenance Department (Building Management):** Manages the FTZ buildings.

(2) The Dean's Office is managed by the Faculty Secretary. The Secretary provides methodological guidance to the Department Secretaries and the heads of other FTZ organizational units.

(3) The Office of Research, Science, and Doctoral Studies, the Academic Administration Office, the International Relations Office, and the PR Department are methodologically managed by the respective Vice-Deans.

Article 6:

FTZ Specialized Workplaces and Other Faculty Facilities

(1) Departments

(2) Botanical Garden

(3) Dean's Office

List of FTZ departments including their identification codes within CZU Prague

Department Number	Czech Name	English Name
51110	Katedra tropických plodin a agrolesnictví	Department of Crop Sciences and Agroforestry
51120	Katedra ochrany a chovu zvířat	Department of Wildlife and Animal Sciences
51130	Katedra potravin a biotechnologií	Department of Food and BioResource Technology
51140	Katedra ekonomiky a rozvoje	Department of Economics and Development
51150	Botanická zahrada FTZ	FTZ Botanical Garden

51900	Děkanát:	Dean's Office:
	Sekretariát děkanátu	Secretariat of Dean
	Studijní oddělení	Academic Administration Office
	Oddělení mezinárodních vztahů	International Relation Office
	Oddělení pro vědu, výzkum a doktorské studium	Office of Research and Doctoral Studies
	Výzkumné pracoviště pro antilopy losí a lamy guanako	Common Eland and Guanaco Research Facility
	Projektové centrum	Project Center
	PR oddělení	PR Office
	Oddělení správy budov	Maintenance Department

Article 7:

Final Provisions

- (1) This regulation repeals Dean's Measures No. 1/2013 and No. 1/2019, as amended.
- (2) This regulation enters into force and takes effect on the date of signature.
- (3) This regulation was discussed and approved by the FTZ Academic Senate on 27 November 2025.

Prague, 10 December 2025

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Dean of FTZ