
REGULATION OF THE DEAN
No. 5/2026



Fakulta tropického
zemědělství

Announcement and Admission Requirements for Doctoral Study Programmes for the 2027/2028 Academic Year at the Faculty of Tropical AgriSciences

Article 1

Introductory Provisions and General Principles

Doctoral study programmes (DSP) at the Faculty of Tropical AgriSciences (FTZ) of the Czech University of Life Sciences Prague are conducted in accordance with Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended (hereinafter referred to as the “Act”), the applicable Study and Examination Regulations for Doctoral Study Programmes of the Czech University of Life Sciences Prague (hereinafter referred to as the “DSP Study Regulations”), and other internal regulations of the Czech University of Life Sciences Prague and the internal regulations of the Faculty of Tropical AgriSciences.

In accordance with Sections 48 to 50 of the Act, the Dean of the Faculty of Tropical AgriSciences announces the conditions for admission to doctoral study programmes for the 2027/2028 academic year.

The admission procedure shall take place from 25 January 2027 to 15 December 2027. After this date, no decision on admission to study may be issued.

The main organisational unit involved in the admission procedure is the FTZ Department of Science, Research and Doctoral Studies (VaV FTZ). The admission procedure also primarily involves the guarantors of the respective study programmes, heads of departments, and academic staff appointed to examination committees.

In addition to successfully completing the admission procedure, the basic condition for admission to a doctoral study programme is the successful completion of a Master’s degree programme. Applicants who completed their Master’s studies outside the Czech Republic are required to provide:

- nostrification of the degree obtained,

or

- recognition of their foreign higher education and qualifications in the Czech Republic pursuant to Rector’s Directive No. 3/2019, “Assessment of Foreign Secondary and Higher Education at the Czech University of Life Sciences Prague within the Admission Procedure”.

This requirement does not apply where the foreign higher education qualification is automatically recognised as equivalent in the Czech Republic, without any further official procedure, pursuant to an

international treaty by which the Czech Republic is bound or pursuant to a directly applicable European Union regulation.

Another condition for admission to a doctoral study programme is the availability of sufficient financial resources of the Faculty and sufficient capacity of supervisors.

Article 2

Doctoral Study Programmes and Forms of Study, Tuition Fees for Study in a Foreign Language, and Contact Details

Doctoral studies at FTZ focus on scientific research and independent creative activity in the field of research or development. FTZ offers doctoral studies in three doctoral study programmes, all of which are accredited in English:

- **Agriculture in Tropics and Subtropics:**
 - standard duration of study: 3 academic years;
 - tuition fee for study in English: CZK 80,000 per year;
 - combined form of study only.
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- **Sustainable Rural Development:**
 - standard duration of study: 4 academic years;
 - tuition fee for study in English: CZK 8,000 per year;
 - full-time and combined forms of study.
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- **Tropical Agrobiological and Bioresource Management:**
 - standard duration of study: 4 academic years;
 - tuition fee for study in English: CZK 8,000 per year;
 - full-time and combined forms of study.

The tuition fee shall be payable prior to the date of enrolment and is non-refundable unless otherwise provided by law or by a final decision in a particular case.

Contact details for the FTZ admission procedure: +420 22438 2021, PhDandResearch@ftz.czu.cz

Contact address: Department of Science and Research, FTZ, Czech University of Life Sciences Prague, Kamýcká 129, 165 00 Prague – Suchbátka

Article 3

1. Admission Procedure Dates, Application Submission, and Application Fee

After the deadline for submitting applications and following verification of the accuracy and completeness of the application, an admission interview shall take place.

Dates for the Sustainable Rural Development doctoral study programme:

1st admission round:

- application submission: 25 January – 2 March 2027;
- admission interview: 23 March 2027.

Supplementary admission round (this round may not be opened if the capacity is filled in the 1st round):

- application submission: 12 July – 11 August 2027;
- admission interview: 7 September 2027.

Dates for the Agriculture in Tropics and Subtropics and Tropical Agrobiology and Bioresource Management doctoral study programmes:

1st admission round:

- application submission: 25 January – 2 March 2027;
- admission interview: 23 March 2027.

2nd admission round:

- application submission: 5 April – 11 May 2027;
- admission interview: 8 June 2027.

Supplementary admission round (this round may not be opened if the capacity is filled in the preceding rounds):

- application submission: 12 July – 11 August 2027;
- admission interview: 7 September 2027.

Applications shall be submitted via the online application system at: <http://is.czu.cz/prihlaska/>

The following information shall be entered in the application:

- **personal details;**
- **dissertation thesis topic** (selected from the topics offered).

The following mandatory documents shall be attached to the application:

- **proof of completion of the preceding level of study – diploma** (only if already available to the applicant);
- **transcript of records for the preceding studies – graduates:** Diploma Supplement / current students: Transcript of Records;
- **curriculum vitae in English** (max. 2 pages), including completed/ongoing education, research activities, conferences, and publications;
- **motivation letter** (max. 500 words);
- **letter of recommendation from the applicant's previous institution** (educational institution or employer); in addition to the recommendation, the letter must include the recommender's name, position, institution, and contact email address;
- **statement of consent from the prospective supervisor**, completed at the applicant's request by the prospective supervisor in the UIS contact centre. A staff member of the Department of Science and Research shall subsequently confirm its existence in the application system in the applicant's electronic application;
- **research proposal** (PDF, A4, font size 11, max. 4 pages excluding references), **containing the following information:**
 - a. Introduction: presentation of the topic, its significance, the latest findings, and identification of an area not covered by existing research;
 - b. Main research objective, research questions and/or hypotheses;
 - c. Methodology: data sources, methods, and analyses;
 - d. Expected cooperation with other institutions;

- e. Ethical aspects: potential issues (e.g. the need for permits, participant consent, confidentiality, environmental impact, etc.);
- f. Timetable;
- g. Sources of funding: all existing or anticipated funding for the proposed research, if known;
- h. References: a list of key sources (max. 1 A4 page).

All documents are required in English. The conditions for successful acceptance of an application are the completion of all required fields in the electronic application, submission of all mandatory documents within the prescribed scope, payment of the application processing fee, and final submission of the application. If all of these conditions are not met, the application shall be considered incomplete and excluded from further stages of the admission procedure. All applicants with a complete application shall be informed of the admission interview via the information system (hereinafter referred to as the "UIS") at least 15 days before the interview.

A properly completed application must be accompanied by payment of an application processing fee of CZK 850 (EUR 34 for payments from abroad). The fee may be paid by credit/debit card, bank transfer, or in person at the cash desk of the CZU Library in Prague.

The payment must contain the following details:

Account: 500022222/0800

Account name: Czech University of Life Sciences Prague

Account holder's address: Kamýcká 129, 165 00 Prague – Suchbát, Czech Republic, EU

Bank address: Česká spořitelna a.s., Budějovická 1518/13b, Prague 4-140 00, Czech Republic

SWIFT (BIC): GIBACZPX

IBAN (current account): CZ38 0800 0000 0005 0002 2222

Variable symbol: 5175000127

Specific symbol: application number

Transfer office: Prague – Suchbát

In the event that an applicant submits multiple applications, the fee must be paid separately for each application (the specific symbols differ); multiple applications cannot therefore be paid by a single bulk payment. **The fee is non-refundable at any stage of the admission procedure.** Only complete, paid, and submitted applications shall be accepted for further processing.

Article 4

Admission Procedure and Its Content

The admission procedure for all doctoral study programmes is conducted in English. It includes an admission interview with the applicant and an assessment of the financial and human-resource capacities of FTZ.

An applicant who fulfils all requirements for submitting a complete application (completion and submission of the application including all mandatory attachments in the prescribed scope and payment of the application processing fee) shall be invited to an online admission interview. The interview shall include a presentation of the applicant's research proposal (PowerPoint presentation, 10 minutes) followed by a discussion. The committee, whose members are appointed by the Dean of the Faculty upon the proposal of the respective programme's field board, shall assess the applicant in the following areas:

- academic preparation and research potential (max. 15 points);
- quality of the research proposal (max. 20 points);
- level of knowledge and understanding of the dissertation thesis/research proposal topic (max. 30 points);
- critical thinking (max. 10 points);
- applicant's motivation for study (max. 10 points);
- presentation skills and level of English (max. 15 points).

The committee shall also assess the capacity of the prospective supervisor (human-resource capacity) and the financial capacity of the Faculty, as well as, where applicable, the availability of external funding for the applicant's research and studies.

Applicants who achieve **at least 80 points in the admission interview shall be admitted to the respective doctoral study programme, subject to the available human-resource and financial capacity of FTZ.**

During the admission interview, each applicant shall present an **identity document bearing a clearly visible photograph and the applicant's name**. The applicant is responsible for ensuring sufficient quality of the online connection and the equipment used. The participation of the applicant's prospective supervisor is expected during the admission procedure.

An applicant's absence from the admission interview may be excused only for serious and duly documented reasons. The Dean shall decide whether the excuse is acceptable. No alternative date for the admission interview shall be provided.

Article 5

Number of Students Admitted and Decision on Admission

For admission to the 2027/2028 academic year, a maximum of 10 applicants may be admitted to each form of each doctoral study programme offered at FTZ, provided that sufficient financial and human resources are available. Applicants who meet the admission requirements shall be ranked in descending order according to their score in the admission interview. Applicants who have achieved at least 80 points shall be admitted in this order until the human-resource and financial capacity of the Faculty allocated to doctoral studies for the respective academic year is reached, but no more than 10 applicants may be admitted to each study programme and form of study.

The Dean of the Faculty shall decide on admission to study. The decision on the outcome of the admission procedure shall generally be communicated to the applicant via the UIS on the portal is.czu.cz/prihlaska within 15 days (applicants are required to monitor the progress of the admission procedure). The applicant may request the Dean to review the decision within 15 days of its delivery.

Following successful completion of the admission examination, applicants from countries whose nationals are required to obtain a long-term residence permit for study in the Czech Republic shall be sent, for the purposes of applying for a long-term residence permit for the purpose of study in the Czech Republic, a Unified Confirmation of Study by courier service directly to the applicant.

An admitted applicant is required, no later than before enrolment in the study programme, to:

1. pay the tuition fee for study in a foreign language;
2. submit the original or an officially certified copy of the document certifying previous education;
3. in the case of foreign higher education, submit nostrification or a decision on recognition of previous education, unless the foreign higher education qualification is automatically recognised in the Czech Republic without any further official procedure.

Admission to study in itself does not establish student status. An applicant becomes a student only upon enrolment in the study programme. If an admitted applicant does not enrol in the study programme or does not commence their studies, the Faculty shall notify the relevant authorities to the extent required by law.

The applicant shall have the right to inspect the file only after notification of the decision. Enrolment shall take place in the second half of September 2027; the exact date of enrolment shall be determined by the Dean.

Article 6

Final Provisions

This regulation was approved by the FTZ Academic Senate on 7 October 2026 and shall enter into force and effect on the date of its promulgation.

Prague, 8 October 2026

doc. Ing. Hynek Roubík, Ph.D.,
Dean of FTZ