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| **Handong Global University | Office of International Affairs** Application for Student Exchange Program   \*All part of the application should be typed, not hand-written.  \*Please write your legal name that appears on your Passport. | | | | | | | | | | | | |
| **Part A. Type of Application** | | | | | | | | | | | | RECENT  PHOTO  (3cm x 4cm) |
| Application Type:  Exchange Student Program (ESP)  Visiting Student Program (VSP) | | | | | | | | | | | |
| Exchange Type (if applicable):  General Exchange  ACUCA SMS | | | | | | | | | | | |
| Period of Exchange Study:  Fall 2016.(Sep-Dec) | | | | | | | | | | | |
| **Home Institution**: | | | | | | | | | | | |
| **Home Institution Address:**  **Your visa application document will be sent to this address**.  **Zip code:** | | | | | | | | | | | |
| **Part B. Applicant information** | | | | | | | | | | | | |
| Family Name: | | | First Name: | | | | | | Middle Name (if applicable): | | | |
| Gender:  Male  Female | | | Date of Birth (mm/dd/yyyy): | | | | | | | | | |
| Country of Birth: | | | Country of Citizenship: | | | | | | | | | |
| Passport Number: | | | Passport Expiration Date (mm/dd/yyyy): | | | | | | | | | |
| E-mail: | | | Mobile Phone: | | | | | | Home Phone: | | | |
| Current  Mailing Address |  | | | | | | | | | | | |
| Zip Code: | | | | | | | Country: | | | | |
| Emergency Contact Information | | Name: | | | | | | | | Relationship: | | |
| E-mail: | | | Contact Number: | | | | | | | | | |
| **PART C. LANGUAGE PROFICIENCY** | | | | | | | | | | | | |
| Native Language: | | | | | | Second Language (if applicable): | | | | | | |
| If native language is not English: | - Level of English:  Beginner  Intermediate  Fluent | | | | | | | | Official Language score (if applicable): | | | |
| - Level of Korean:  Beginner  Intermediate  Fluent | | | | | | | | TOPIK score (if applicable): | | | |
| **Part D. Academic Information** | | | | | | | | | | | | |
| College/University: | | | | | | | Dates Attended (mm/yyyy – mm/yyyy): | | | | | |
| College/University: | | | | | | | Dates Attended (mm/yyyy – mm/yyyy): | | | | | |
| Major: | | | | Current Year/Semester: / | | | | | | | GPA: / | |
| **Part E. OTHER INFORMATION** | | | | | | | | | | | | |
| Religion (If you have) : | | | | | | | | | | | | |
| Do you regularly attend church?  Yes  No | | | | | Name of church you currently attend: | | | | | | | |
| **Part F. self-introductory essay** | | | | | | | | | | | | |
| Please introduce yourself by describing your family background, personality, interests and past experiences. | | | | | | | | | | | | |
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| **Part G. Purpose of application** | | | | | | | | | | | | |
| Please describe your motivation for wishing to apply for Handong Student Exchange Program.  You may also describe your academic interests and expectations about the program. | | | | | | | | | | | | |
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| **Part H. Declaration** | | | | | | | | | | | | |
| I declare that the information given in support of this application is accurate and complete, and understand that any misrepresentation will lead to disqualification of my application for admission and enrollment in Handong Global University. | | | | | | | | | | | | |
| Student’s Signature: | | | | | | Date: | | | | | | |
| **Part I. Endorsement by home institution (exchange student only)** | | | | | | | | | | | | |
| Home Institution: | | | | | | | | | | | | |
| Contact Person: | | | | | | Position: | | | | | | |
| Mailing Address: (Street, City, State/Province, Zip Code, Country) | | | | | | | | | | | | |
| Phone: | | | | | | Fax: | | | | | | |
| E-mail: | | | | | | | | | | | | |
| Signature: | | | | | | Date: | | | | | | |
| **Part J. Application checklist** | | | | | | | | | | | | |
| (Form 1) Student Exchange Program Application Form pack | | | | | | | | | | | | |
| Official transcript of all college courses taken | | | | | | | | | | | | |
| Photocopy of the front page of your passport (must be clear and legible) | | | | | | | | | | | | |
| 1 Head-shoulder photo sized 3cm(width) x 4cm(height)  Please affix a photo on this form and SEND A DIGITAL PHOTO to [exchange@handong.edu](mailto:exchange@handong.edu) for your Student ID Card. | | | | | | | | | | | | |

**Please send the application and all the supporting materials to: exchange@handong.edu**

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| Handong Global University | Office of International Affairs Recommendation formfor Student Exchange Program | | | |
| **Part a. To be completed by applicant** | | | |
| Applicant’s Full Name: | | | |
| Home Institution: | | Home Country: | |
| I waive my right of access to this recommendation written on behalf of my candidacy for admission. | | | |
| Applicant’s Signature: | Date: | | |
| **Part b. to be completed by professor or academic advisor** | | | |
| The above student is applying for Handong Student Exchange Program.  We value your comments and request that you give a candid report so that fair consideration may be given to the applicant.  You may attach a separate letter of recommendation, if necessary.  Please complete this form, place it in a University envelope, sign and seal the envelope across the back flap, and send it to the student so that he/she can mail it to us with the other application materials. | | | |
| 1. How well do you know the applicant?  By name/sight  Casually  Very well-numerous personal contacts | | | |
| 2. What is your opinion regarding the student’s aptitude for academic study?  Highly enthusiastic  Strong  Moderate  Hesitant  Negative  No opinion | | | |
| 3. What is your opinion of the student’s adaptability to a new environment?  Highly enthusiastic  Strong  Moderate  Hesitant  Negative  No opinion | | | |
| 4. What is your opinion of the student’s ethical standard and character?  Highly enthusiastic  Strong  Moderate  Hesitant  Negative  No opinion | | | |
| 5. What is your opinion of the student’s social readiness?  Highly enthusiastic  Strong  Moderate  Hesitant  Negative  No opinion | | | |
| 6. Do you think the student is qualified to participate in the student abroad program? If yes/no, please explain: | | | |
| 7. Please explain how the overseas exchange program will benefit the student in his/her major field of study. | | | |
| 8. Are there special factors that should be considered in reviewing the student’s application? If yes, please explain: | | | |
| 9. Overall Recommendation  Highly enthusiastic  Strong  Moderate  Hesitant  Negative  No opinion | | | |
| Recommender’s Name: | | | Institution: |
| Position and Department: | | | |
| Recommender’s Signature: | | Date: | |

Thank you for taking the time to complete this form. Your observations will assist us in our evaluation of the applicant.

*For inquiries, please contact us at:*

Office of International Affairs,

Handong Global University

All Nations Hall 413, 558 Handong-Ro, Heunghae-eup, Buk-gu, Pohang, Gyeongbuk, 37554, Korea

Tel. +82-54-260-1765 | Fax. +82-54-260-1769 | [exchange@handong.edu](mailto:exchange@handong.edu) | www.handong.edu

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|  | |  |  | | --- | --- | | Office of International Affairs  Pohang, South Korea | The Handong Pledge  For Exchange Admission | |

I, hereby, pledge to respect the Handong Global University (HGU) curricula and its student life programs and principles with the understanding that the education is based on Christ-centered, Biblical principles. I will study and live responsibly during my enrollment at HGU.

**The following terms shall apply. I will:**

* Follow the educational curricula including general studies, major study courses, and the practical training/preparatory/character-building courses based on Handong’s education system.
* Understand Handong Global University was established based on Christian values and beliefs and not be involved in propagating other religious doctrines during enrollment and do not display private religious practice in public including places such as dormitory or class.
* Put integrity and self-control first in the non-proctored exam system, Handong honorary system and policies that prohibit using tobacco, alcohol and any drugs.
* Adhere to university rules, policies, and regulations.
* Be responsible for my actions in and outside the university and be responsible for the consequences of actions and behavior which violate university rules and regulations as prescribe herein. I understand that violating these policies will lead to penalties, which may lead to expulsion from HGU.

This pledge shall be in force with my enrollment as an HGU student and shall be guaranteed by my parents, guarantor, or guardian.

**Date : \_\_\_\_\_\_\_\_\_ /\_\_\_\_\_\_\_\_\_ /\_\_\_\_\_\_\_\_\_\_\_**

(Month) (Day) (Year)

***Student Name:******signature:***