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## **SCHOLARSHIP RULES FOR STUDENTS IN DOCTORAL STUDY PROGRAMMES (DSP) AT THE FTA, CULS PRAGUE**

### **Article 1**

#### **Scope**

These Regulations for students of the Faculty of Tropical Agriculture (FTA) of the Czech University of Life Sciences Prague (CULS Prague), in accordance with Act no. 111/1998 Coll., On Higher Education (hereinafter the "Act") and in accordance with the Scholarship Rules of the CULS Prague, regulate scholarships for students attending doctoral programmes at the FTA CULS Prague.

### **Article 2**

#### **Conditions for Granting Regular Scholarships**

(1) Only full-time doctoral program (PhD) students of the FTA of the CULS Prague (with the exception of students whose study financing is referred to in Article 6 of these Scholarship Rules) shall have the right to an annual scholarship provided by the college.

(2) The scholarship is awarded to PhD students in full-time studies for the maximum standard length of PhD study for accreditation. The basic PhD scholarship for students starting a PhD in the until the first attestation is 8 000 CZK. The amount of the scholarship may change after each attestation. If the student performs adequately all the study obligations prescribed in the individual study plan and successfully achieves the objectives of the PhD and, after each of their attestations, is advised to continue their studies (without any Admonition), the scholarship will change as follows:

- after 1<sup>st</sup> attestation 9 000 CZK per month
- after 2<sup>nd</sup> attestation 10 000 CZK per month
- after 3<sup>rd</sup> attestation 10 500 CZK per month
- after 4<sup>th</sup> attestation 11 000 CZK per month
- after 5<sup>th</sup> attestation scholarship increases to 12 000 CZK per month, only if at least one of the following situations applies:

The student has had an article accepted in a journal with an IF index at the latest in the calendar as the first author (i.e. lead author).

and / or

The student has the State Doctoral Examination (SDE) before the 5<sup>th</sup> attestation.

Minimum requirements for individual attestations are specified in the relevant decisions of the Dean.

(3) Any increases in regular scholarships shall be approved as proposed by the Vice-Dean for Research and Doctoral Studies (based on data from Department Heads) by the Dean of the FTA effective the month following the holding of the relevant attestation.

### **Article 3**

#### **Conditions for Granting Special Scholarships**

(1) A student in a full-time or part-time doctoral study programme offered by the FTA at the CULS Prague can be granted a one-off special scholarship for the following reasons:

(A) for each extraordinarily successful presentation of their scientific work through publications received in the form of articles in journals with an IF index, where the student is the first author and the article is related to the topic of their thesis:

- 1<sup>st</sup> year students (i.e. up to the 2<sup>nd</sup> attestation) – a one-off payment of 15 000 CZK
- 2<sup>nd</sup> year students (i.e. up to the 4<sup>th</sup> attestation) - a one-off payment of 10 000 CZK
- students after their 4<sup>th</sup> attestation - a one-off payment of 10 000 CZK per second and each additional article.

(B) extraordinary scientific, research, development, application, or other creative results deepening general knowledge;

(C) extraordinary sporting achievements in representing the University (the CULS Prague) and the Czech Republic;

(D) other activities, which contributed to the development of scientific research or teaching work beyond the obligations specified in the Study and Examination Rules of the CULS Prague for study in the DSP, as well as for promotional and other activities associated with the development of the faculty.

(2) Special scholarships may also be granted to doctoral students in a combined form for their (by themselves or through their employers) extraordinary scientific, research, development, application, or other creative results deepening general knowledge (scientific publications, technical assistance, application, technology transfer, field trips, and their equipment, etc.).

(3) Special scholarships are awarded on a proposal by a supervisor or otherwise of the Vice-Dean of the FTA of the CULS Prague in accordance with the above conditions. In the case of an extraordinary one-time scholarship for a publication under paragraph. 1 (a), the student must submit an original copy of the publication to the Office of Research and Doctoral Studies (R&D Office), and initiate the process of the awarding of the scholarship themselves.

#### **Article 4**

##### **Sanction**

(1) A student in a full-time DSP offered by the FTA at the CULS Prague may, on account of non-compliance with obligations arising from the study of the Study and Exam Rules for DSP of the CULS Prague and obligations under the relevant decision of the Dean, be awarded sanctions in the form of the withdrawal or reduction of their regular scholarship according the following rules:

(A) In the event that the result of an attestation is a recommendation to "suspend studies / leave suspended" or "terminate studies", the student's entitlement to a scholarship expires.

(B) In the event that the result of an attestation is a recommendation to "continue with admonition," the Head of the Department together with the supervisor may make a proposal to the Department of Science, Research and Doctoral Studies on the adjustment of the scholarship (the period of the adjustments to the scholarship must be fixed in the proposal – i.e. until the deficiency is remedied, or until the next attestation) as follows:

- remove the scholarship in full;
- partial reduction in the scholarship by a specific amount (the amount proposed by the Head of the Department and the supervisor together with the proposal to adjust the scholarship);
- reduction of the scholarship to the basic level at the onset of the study (8 000 CZK), this occurs automatically when the student, at the 4<sup>th</sup> attestation, cannot demonstrate compliance with the obligation to send a scientific paper for publication to a magazine with an IF / SJR index;
- reduction of the scholarship to the level before the relevant attestation, the result of which was to "continue with the admonition," i.e. leaving the scholarship at its current level.

(C) sanctions may be applied at any time during the academic year to the affected student of a doctoral program for passivity manifested in their absence from the scientific research and teaching activities of the faculty (university), which are set out in the Study and Examination Rules for DSP of the CULS Prague for study in a DSP and in the relevant faculty regulations. The sanctions in this case are governed by the rules laid down for students whose attestation result is to "continue with the admonition" - see para. 1 (B) of this Article. This sanction is proposed by the supervisor or Head of Department and is discussed by a committee consisting of the Dean, the Vice Dean for Science, Research and Doctoral Studies, the Department Head and the Supervisor. Before deciding the committee shall summon the student to give an explanation not later than one month after the discovery of the facts leading to the sanction proceedings.

(2) Payment of the scholarship may be suspended at any time during the academic year as follows:

- A) in the case of non-compliance with the student's responsibilities according to § 63 of the Act;
- B) in the case of disciplinary proceedings for a disciplinary offense within the meaning of § 64 of the Act;
- C) on the basis of a proposal by the supervisor that student is not progressing successfully to meet the objectives of study (not fulfilling their obligations, not staying in contact with the supervisor or consultant, serious acts against PhD Scholarship Regulations of the CULS Prague).

## **Article 5**

### **Payment of Scholarships**

(1) Students are required at enrollment in study to indicate on the UIS the bank account number where the scholarship will be sent.

(2) Students are required to immediately notify the R&D Office of all the factors affecting the scholarship (except changes to scholarships related to attestations and Article 4 of these Scholarship rules (this document)).

(3) Scholarships are transferred to bank accounts no later than the 10th day of the month following the particular payment period.

## **Article 6**

### **Special Provisions**

(1) These Regulations, with the exception of Article 3, do not apply to students who study in doctoral programs offered by the FTA of the CULS Prague on the basis of intergovernmental agreements, grant mobility projects and the Rector's scholarships for highly gifted students from abroad, scholarships paid from grants etc. The amount and method of payment of these scholarships are determined by the specific terms of the relevant agreements, project / grant agreements and directives.

## **Article 7**

### **Final Provisions**

(1) These Regulations were approved according to § 27 art. 1 point b) of the Act by the Academic Senate of the Faculty on March 6, 2018.

(2) These Regulations come into force on March 2018.

doc. Ing. Jan Banout, Ph.D.  
Dean of the FTA

Ing. Olga Leuner, Ph.D.  
Vice-dean for R&D at the FTA