



Flexible work at home become a



**idioma** is an international publishing company specialized in technical documentation. We handle translation, layout work and printing projects for clients mainly in Japan, where our head office is. We are looking for language editors to join our international teams. You will work with proofreading, checking and eventually editing of text into your native language.

**Type of Work** We prepare and publish texts in multiple languages for e.g. operating instructions supplied with TVs, stereos, refrigerators, air conditioners, cameras, cars, etc., product leaflets, promotional brochures, company web sites, etc.

## Language editors work with:

- Proofreading Read and correct documents translated by others
- Checking Review and amend incomplete texts to make a final document
- Editing Editing text from one language into another (your mother tongue)

**Flexible Work** Work is on a freelance basis. You work at home on your PC with standard MS Office applications. You decide if you want to accept and decline assignments. Earn anywhere from  $\notin$ 200 to  $\notin$ 2,000 per month depending on your availability.

**Languages Required** We are looking for language editors to work with one of the following languages. If you master more than one language, this is a valuable asset. Good knowledge of English is required.

| Arabic    | Danish   | German     | Italian    | Maltese    | Slovak    | Urdu       |
|-----------|----------|------------|------------|------------|-----------|------------|
| Bosnian   | Dutch    | Greek      | Japanese   | Norwegian  | Slovenian | Vietnamese |
| Bulgarian | English  | Hebrew     | Kazakh     | Polish     | Swedish   |            |
| Catalan   | Estonian | Hindi      | Korean     | Portuguese | Tamil     |            |
| Chinese   | Finnish  | Hungarian  | Latvian    | Rumanian   | Thai      |            |
| Croatian  | Flemish  | Icelandic  | Lithuanian | Russian    | Turkish   |            |
| Czech     | French   | Indonesian | Malay      | Serbian    | Ukrainian |            |

**Application** Please apply at www.work4idioma.com. Be sure to indicate the languages you master, your native language and attach a short resume in English together with your application.

**Contact** idioma® Holečkova 25, Prague 150 00 Tel: +420 251 565 000, Fax: +420 251 564 000

## www.work4idioma.com