DEAN'S REGULATION

Nº 3/2016

Unofficial English Translation

Rules for awarding the FTA Dean's Award for the Best Publication or the Best Piece of Work in a Science Popularization of the FTA, the CZU Prague

Article 1

Introductory provisions

(1) This decision is valid for the Faculty of Tropical Agriculture of the Czech University of Life Sciences in Prague (hereinafter referred to as "FTA") and establishes the rules for awarding the FTA Dean's Award for the Best Publication or the Best Piece of Work in Popularization of Science of FTA Employees (hereinafter "FTA Dean's Award").

(2) The FTA Dean's Award is awarded in the course of the Competition (hereinafter referred to as the "Competition" or "Announced Competition"), announced by the Dean of the FTA annually in the form of an e-mail to all employees, information on the official board and news in the "Science and Research" section of the Faculty website (hereinafter referred to as the "Announcement").

(3) The Competition is usually announced in November. The evaluation period is 36 months prior to the announcement of the Competition.

Article 2

Applications and terms

(1) The Competition may be entered by FTA staff and their teams with a scientific publication or popularization or application (transfer of technology). The principal applicant must always be an FTA employee.

(2) Entry to the competition shall be in the form of a letter to the Dean of the FTA with the accompanying work (if applicable): an article / articles / book(s) or details (including photo-documentation) of the popularization / application (transfer of technology – patent, product, variety, map etc.), together with records of the work. For a popularization / application, the nomination shall also include a justification of the importance of the work for the professional public and in practice (at least 500 characters and up to 2000 characters including spaces). A condition of participation in the Competition is the affiliation of the publication to the FTA (for

articles, books, etc.) or authorship of an FTA employee (for non-affiliated promotional outputs).

(3) An author may nominate himself, or an employee may nominate another employee, given that the author of the work must always agree with the nomination, which is confirmed by their signature on the application form.

(4) An obligatory attachment to any nomination is a statement of the percentage authorship of co-authors of the submitted work, as confirmed by the handwritten signatures of all co-authors of the publication or work who are legally employed by the FTA (CULS in Prague). The percentage of individual co-authors in the publication is the result of an agreement within the authoring team, and may not correspond to the actual share in the publication.

(5) Works may be nominated more than once for the FTA Dean's Award Competition, and participation in the Competition is excluded only if the work has already received the CULS Dean's Award or the FTA Dean's Award.

(6) All nominations are submitted to the Department of Research and Doctoral Studies of the FTA (if possible both in writing and electronically).

(7) The deadline for the submission of works to the Competition (usually 15th December of the calendar year in which the Competition is announced) is specified in the Announcement.

Article 3

Competition Rules

(1) The Evaluation Committee (composed of members of the FTA Dean's Collegium) will evaluate the proposals and select one submission from among all the submitted publications, popularizations and application. If the Committee does not find any work worthy of the Award, the Award will not be awarded.

(2) When assessing the works submitted, the Commission will take into account the following criteria:

Scientific publication

A scientific publication for the purposes of the Competition means a publication in a scientific journal with an impact factor (Web of Science) that was published during the last 36 months prior to the Announcement of the Competition of which an FTA employee is an author or co-author.

The criteria for selecting the best publications are:

a) Its point value determined according to the given formula*
   b) Citations of the publication on WoS
   c) The author's share (percentage) and order in the team of authors
   d) IF of the publication

*formula:

Number of points = 10 + 295 × F where:

$F = (1 - N) / (1 + (N / 0{,}057))$, where

N is the normalized ranking of the periodical, $N = (P - 1) / (P_{max} - 1)$

P = the periodical's ranking according to the Journal Citation Report in a series sorted in the descending order by IF.

P_{max} = total number of periodicals in the given field according to the Journal Citation Report

In the case of a journal being classified in multiple fields, the N series will be normalized as the arithmetic mean of the normalized rankings of the periodical in all fields where it is registered.

Popularizations - Application

A popularization / application, for the purposes of the Competition, means, among other things, a professional publication intended for a broad professional public (e.g. a book or article / set of articles in a high-quality popular scientific journal), the organization of a social event with a scientific theme, scientific education in the form of a work of art, e.g. a patent, a working model, a certified methodology, a breed or stock, software, or a specialized map). The work must be published or recognized in the last 36 months, and at least one of the authors must be an FTA employee.

The criterion for selecting the best work is its impact on the popularization of the field by the general public, the use and application of the given publication, the accessibility of the innovations and the originality of the work done.

(3) If the Evaluation Commission does not select any work, the Award will not be awarded.

Article 4

The Awarding of Prizes

(1) The winner of the Award will receive a special diploma for the FTA Dean's Award at an official award ceremony, in addition to a prize of CZK 5,000 for the author, and 40,000 CZK reserved for student scholarships for members of his main research team for the following calendar year. The award-winning author will distribute the students' full-time doctoral study prize at his / her discretion in the calendar year following the year when he / she receives the Award. This scholarship shall not apply to students who study in doctoral study programs conducted by the FTA CULS in Prague based on international agreements when their existing scholarships are paid from other sources from outside the Faculty, to government scholars, nor to self-financed students.

(2) The financial remuneration will be paid in due time and in a form to be communicated to the holders of the FTA Dean's Award.

Article 5

Final Provisions

(1) This decision was discussed by the Collegium of the Dean of the FTA on 7th December 2016 and comes into force and effective on the day of its announcement.

Prague, 8th December 2016

doc. Ing. Jan Banout, Ph.D., v.

The dean of the FTA