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Bachelor's programme - admission procedures 2020/2021

Faculty offers two three-years programmes:

1) Tropické zemědělství (Tropical Agriculture) (TZ)

- Form of study: full-time
- Language: **Czech**
- It is designed as the first stage of university education for future experts in agriculture in developing countries, who in subsequent stages of study will specialize in research in specific disciplines and technical assistance for developing countries in agriculture and food industry.
- **Admission interview from:** Biology + English
- **No study fee**
- More information about the programme can be found [HERE](#)
- **Detailed information** about the **admission procedure** to this programme can be found [HERE](#).

2) International Cooperation in Agriculture and Rural Development (ICARD)

- Form of study: full-time
- Language: **English**
- The programme is designed as the first level of university education of future experts in international technical assistance projects in rural development and agriculture. It has been created in accordance with the needs of agricultural development, environmental protection and at the same time the need to tackle poverty and ensure food security in developing countries.
- **Admission interview from:** Global Geography + English
- **Tuition:** 7000,- CZK/year (aprox. 260 EUR)
- More information about the programme can be found [HERE](#)
- **Detailed information** about the **admission procedure** to this programme can be found [HERE](#).

Programme TZ - Admission procedure 2021/2022

General principles

A condition for acceptance to studies to a Bachelor's Degree is the completion of secondary education of a general character or the completion of secondary vocational education. For foreign applicants, it is necessary to prove the “nostrification” of the acquired level of education or Recognition of previous studies issued by the CZU in Prague (more information below).

Applications to the FTA can be submitted only electronically on [http: is.czu.cz/prihlaska](http://is.czu.cz/prihlaska).

Important dates

- Registration for entrance examinations – **November 22nd, 2020 to January 10th, 2021**
- The entrance examination period – **June 7th – 11th, 2021**
- Alternative date for the entrance examination – **June 21st, 2021**
- Enrollment to study – **July 13th, 2021**
- **Supplemental round of entrance examinations:**
 - Period for registration to supplemental round – **April 1st – July 15th, 2021**
 - Date of the entrance examination – **August 23rd – 27th, 2021**
 - Enrollment to study for applicants from supplemental round – **September 7th, 2021**

Subjects and their Evaluation

The entrance examinations for Bachelor study in TZ programmes are written. The only oral exam is in the Czech language. The test content of all subjects is within the range of secondary education. The exam teams shall consist of specialists in the relevant subject. Written language tests are evaluated by teachers from the Department of Languages of the Faculty of Economics and Management of CZU.

The entrance examinations consist of two subjects – a language and a specialized subject. For applicants who can not prove their knowledge of the Czech language by a school-leaving examination in Czech, the TZ programme also includes an interview in the Czech language aimed at assessing the level of language skills necessary for studying the relevant programme. Applicants who submit a certificate of graduation in the Czech language will not have an oral interview.

The maximal score and the minimum acceptance limit vary according to the programme (see Tab. 1)

Tab. 1 – Applicant evaluation and acceptance limit scores

1. Programme: Tropical Agriculture	Maximum/minimal number of points
Biology	50/15
English	25/10
Czech language - interview*	25/10
TOTAL	100/35

* Applicants who pass a certificate of graduation in the Czech language do not have to take a Czech language exam. The Czech language exam includes an interview in the Czech language.

Applicants are **accepted to study at FTA according to the number of points obtained** at the entrance examination till the capacity of accepted students is filled in (see Tab. 2). The Czech language exam includes an interview in the Czech language. A sample test of all subjects can be examined [below](#) in the section Documents.

Tab. 2 – Study programmes, their capacity and examined subjects

Bachelor's Degree Programmes	Specialized subject	Language	Maximum of admitted students
1. Tropical Agriculture	Biology	English and Czech language *	100
2. International Cooperation in Agriculture and Rural Development	World Geography	English	80
TOTAL			160

* Applicants who submit the graduation certificate from the Czech language don't have to pass the Czech language entrance examination. The entrance examination from the Czech language is an oral interview.

Admission Procedure Process

The application must be filled out electronically. It must contain the prescribed information and indicate a selected study programme of Bachelor study:

- **Tropical Agriculture (TZ)**
- **International Cooperation in Agriculture and Rural Development (ICARD)**

In addition to duly completed application, a handling fee of **500, - CZK** shall be paid, via payment card (Information on this method can be found in the application form in the electronic information system.), by bank transfer, by post or personally at the cash desk of the Study and Information Centre of the CZU. The payment must include the following information:

Account: 500022222/0800

Account name: Česká zemědělská univerzita v Praze

Account owner address: Kamýcká 129, 16500 Praha 6 - Suchdol, Czech Republic, EU

Bank name: Česká spořitelna, a.s.

Bank address: Česká spořitelna a.s., Budějovická 1518/13b, Praha 4 - 140 00, Česká republika

SWIFT (BIC): GIBACZPXXXX

IBAN (basic account): CZ38 0800 0000 0005 0002 2222

Variable symbol for post and bank (to be included for the foreign payments): 5175000121

Specific symbol: application number

Transmission post office: Praha 6 – Suchdol

When submitting more applications than one, fees must be paid separately for each application (with different specific symbols). Multiple applications cannot be paid using a single payment. Applications without a single payment associated with them by the last day for the submission of applications will not be processed. **Fees are non-refundable at any stage of the admission procedure. Only complete, paid and filed applications, eventually with all uploaded required documents, will be accepted for further processing.**

All applicants shall be informed by e-mail about the entrance examination at least 30 days before the date of the exam. (Processes for the admission procedure will be published on the portal is.czu.cz/prihlaska). The invitation shall state the day, place, and time for the exam.

Entry Examination

Candidates have to bring ID (or a passport) to the admission exam. An applicant is accepted to study studies after meeting the conditions of the admission procedure and paying the tuition fee.

Information for Foreign Applicants - Based on the valid CZU Institutional Accreditation (whereby the University meets the condition set out in Section 48 (6) of Act No. 111/1998 Coll., On Higher Education Institutions), recognition of prior education is carried out by the University (we no longer require Nostrification). As a result of the admission procedure, the university will assess the fulfillment of the condition of achieving secondary education with a school-leaving examination pursuant to Section 48 (4) of the Higher Education Act or due completion of a Bachelor's or Master's degree program pursuant to Section 48 (5) of the Higher Education Act.

When enrolling in the study, the applicant must submit an officially certified copy of the high school leaving certificate. For foreign applicants, it is necessary to prove the “nostrification” of the acquired level of education or Recognition of previous studies issued by the CZU in Prague.

More information about the evaluation of previous education for foreign applicants for study at FTA can be found [HERE](#).

If, for serious reasons, a candidate cannot attend the 1st or 2nd stage of the entrance examinations, he or she may do so on a substitute date. Applications for an **alternative date** must be delivered with a written explanation electronically at the latest on the day of the regular admission exam to the FTZ Study Department via e-mail.

A supplementary round of entrance examinations may be organized to reach a programme's capacity. This may be filled at the 1st or 2nd stages of the normal due date, or at the alternative dates of a regular round.

The Dean of the FTZ shall decide on success or failure in the entrance examinations based on the results of written tests and interviews. The candidate shall be notified electronically on the is.czu.cz/prihlaska portal, usually within 7 days. (The course of the admission procedure should be checked.) The candidate can ask the Dean to review his decision within 30 days of the publication of a decision. The applicant shall receive an original copy of proof of admission when enrolling in the course.

Contact

Applications to the FTA can be submitted only electronically on [http: is.czu.cz/prihlaska](http://is.czu.cz/prihlaska).

Contact for admission procedures FTA: +420 224 382 164, ADMISSION_FTZ@ftz.czu.cz

Contact address: CZU Prague, Study Administration Office of FTA, Kamýcká 129, 165 00 – Prague 6 – Suchdol

Programme ICARD - Admission procedure 2020/2021

General principles

A condition for acceptance to studies to a Bachelor's Degree is the completion of secondary education of a general character or the completion of secondary vocational education. For foreign applicants, it is necessary to prove the "nostrification" of the acquired level of education or Recognition of previous studies issued by the CZU in Prague (more information below).

In order to study in the [International Cooperation in Agriculture and Rural Development \(ICARD\)](#) programme, a **fee for study in a foreign language of 7,000 CZK / academic year** is to be paid via credit card (You can find information about this in the information system after passing the entrance examination), by bank transfer, by post, or personally at the cash desk of the CZU Study and Information Centre. This fee is payable before student's registration and is non-refundable.

Applicants can also find further information on the requirements and content of the admission procedure in Czech and English on the FTZ website in the "Applicants for study" section. Information will be further provided on "Open Days" and in selected print media.

Applications for study at the FTZ can be submitted electronically at is.czu.cz/prihlaska

Important dates

Application submission deadlines

- Study application submission – 1st period for applicants abroad to the ICARD program: 22.11.2020 - 10. 1. 2021
- Study application submission – 2nd period for the ICARD program: 11.1. - 31. 3. 2021
- Study application submission for the supplementary round: 1.4. - 15. 7. 2021

Entrance examination dates for the ICARD program

- Entrance examination date – 1st period for applicants abroad
 - 1st round – check of study prerequisites (without the presence of the applicants) - 18. 1. 2021

- 2nd round – entrance examinations – video interview for applicants abroad - 1. – 5. 2. 2021
- Alternative date – video interview for applicants abroad – 15. – 16. 2. 2021
- Entrance examination date – 2nd period
 - 1st round – check of prerequisites for study (without the presence of the applicants) - 12. 4. 2021
 - 2nd round – entrance examinations – video interview for applicants abroad - 19. – 23. 4. 2021
 - Alternative date – video interview for applicants abroad – 26. – 27. 4. 2021
 - 2nd round – entrance examinations for applicants in the Czech Republic - 7. – 11. 6. 2021
- An alternative date for the entrance examinations: 21. 6. 2021
- Supplementary period of entrance examinations (only written test, without the possibility of videoconferencing for applicants abroad):
 - 1st round – check of prerequisites for study - 26. 7. 2021
 - 2nd round – entrance examinations - 23. – 27. 8. 2021
- **Study enrolment**
 - Proper study enrolment: 13. 7. 2021
 - Study enrolment from the supplementary period: 14. 9. 2021

Subjects and their Evaluation

The entrance examination for a Bachelor study in ICARD program is written and in the English language. The test content of all subjects is within the range of secondary education (you can try sample tests in files below). The exam teams shall consist of specialists in the relevant subject. Written language tests are evaluated by teachers from the Department of Languages of the Faculty of Economics and Management of CZU.

The entrance examination consists of two subjects – the English language and World geography.

The maximal score and the minimum acceptance limit:

Exam	Maximal/minimal score
1. World geography	50/15
2. English language	50/25
In total	100/40

Applicants are **accepted for study at the FTZ according to the level of the points obtained** in the entrance examination until the capacity of the study program in question is full (app. 80 students).

Admission Procedure Process

The application must be filled out electronically. It must contain the prescribed information and indicate a selected study program of Bachelor study:

- **Tropical and Subtropical Agriculture (ZTS)**
- **International Cooperation in Agriculture and Rural Development (ICARD)**

In addition to duly completed application, a handling fee of **500, - CZK** shall be paid, via credit card (Information on this method can be found in the application form in the electronic information system.), by bank transfer, by post, or personally at the cash desk of the Study and Information Centre of the CZU. The payment must include the following information:

Account: 500022222/0800

Account name: Česká zemědělská univerzita v Praze

Account owner address: Kamýcká 129, 16500 Praha 6 - Suchdol, Czech Republic, EU

Bank name: Česká spořitelna, a.s.

Bank address: Česká spořitelna a.s., Budějovická 1518/13b, Praha 4 - 140 00, Česká republika

SWIFT (BIC): GIBACZPXXXX

IBAN (basic account): CZ38 0800 0000 0005 0002 2222

The variable symbol for post and bank (to be included for the foreign payments): 5175000121

Specific symbol: application number

Transmission post office: Praha 6 – Suchdol

When submitting more applications than one, fees must be paid separately for each application (with different specific symbols). Multiple applications cannot be paid using a single payment. Applications without a single payment associated with them by the last day for the submission of applications will not be processed. **Fees are non-refundable at any stage of the admission procedure.**

All applicants shall be informed by e-mail about the entrance examination at least 30 days before the date of the exam. (Processes for the admission procedure will be published on the portal is.czu.cz/prihlaska). The invitation shall state the day, place, and time for the exam.

Entry Examination

Candidates have to bring ID (or a passport) to the admission exam. An applicant is accepted to study studies after meeting the conditions of the admission procedure and paying the tuition fee.

Information for Foreign Applicants - Based on the valid CZU Institutional Accreditation (whereby the University meets the condition set out in Section 48 (6) of Act No. 111/1998 Coll., On Higher Education Institutions), recognition of prior education is carried out by the University (we no longer require Nostrification). As a result of the admission procedure, the university will assess the fulfillment of the condition of achieving secondary education with a school-leaving examination pursuant to Section 48 (4) of the Higher Education Act or due completion of a Bachelor's or Master's degree program pursuant to Section 48 (5) of the Higher Education Act.

When enrolling in the study, the applicant must submit an officially certified copy of the high school leaving certificate. For foreign applicants, it is necessary to prove the “nostrification” of the acquired level of education or Recognition of previous studies issued by the CZU in Prague.

More information about the evaluation of previous education for foreign applicants for study at FTA can be found [HERE](#).

If for serious reasons, a candidate cannot attend the 1st or 2nd stage of the entrance examinations, he or she may do so on a substitute date. Applications for an **alternative date** must be delivered with a written explanation electronically at the latest on the day of the regular admission exam to the FTZ Study Department via e-mail.

A supplementary round of entrance examinations may be organized to reach a program's capacity. This may be filled at the 1st or 2nd stages of the normal due date, or at the alternative dates of a regular round.

The Dean of the FTZ shall decide on success or failure in the entrance examinations based on the results of written tests and interviews. The candidate shall be notified electronically on the is.czu.cz/prihlaska portal, usually within 7 days. (The course of the admission procedure should be checked.) The candidate can ask the Dean to review his decision within 30 days of the publication of a decision. The applicant shall receive an original copy of proof of admission when enrolling in the course.

The admission procedure for the ICARD program, unlike the ZTS program, is a two-round process. In the first round, the selection board will select candidates according to their prerequisites for study - on the basis of **the orientation and results of their previously completed studies, their experience, and the prerequisites for the course of study as contained in their CV.** A CV in English and a certificate of the last completed year (or a graduation certificate with a statement of results) must be uploaded simultaneously with the submission of the application to the University Electronic System (UIS).

In the first round, which evaluates the prerequisites for study based on the documents sent, you can get up to 50 points. The evaluation criteria are:

- 20 points – Results of the previous study
- 30 points – Experience and prerequisites for study

Selected applicants who reach the 20 point limit are invited by e-mail via UIS to the second round of the admission procedure – i.e. to their entrance examination.

In the case of a successful entrance examination for applicants from countries requiring a visa, confirmation of accommodation provision shall be sent to the Embassy of the Czech Republic via a data mailbox, and that only after the electronic receipt of proof of payment of the fee for study in a foreign language by the FTZ Study Department. A single confirmation and notification of the execution of the entrance examination shall be sent to the applicant by post.

Procedures for the entrance examinations for the ICARD for applicants abroad

If an applicant for an ICARD program cannot come personally to the admission procedure due to a long-term stay abroad, he/she may apply to the Dean for participation in the admission procedure via video conference. However, this form of admission procedure must be applied for at the latest by submitting an application in the University Information System.

If the application is accepted, the applicant must fulfill the admission procedure via video conference. with the Examination Board on the date stated in the invitation. In this case, the applicant is responsible for the quality of the transmission and the equipment used.

A video conference interviews can only be allowed for the 1st and 2nd period of the admission procedure, **not in the supplementary period.** In the 3rd period, its holding is exceptional.

Contacts

Applications to the FTA can be submitted only electronically on [http: is.czu.cz/prihlaska](http://is.czu.cz/prihlaska).

Contact for admission procedures FTA: +420 224 382 164, ADMISSION_FTZ@ftz.czu.cz

Contact address: CZU Prague, Study Administration Office of FTA, Kamýcká 129, 165 00 – Prague 6 – Suchdol