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## Cancellation of teaching and work performance from March 11<sup>th</sup> 2020

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### Article 1

#### **The subject of the decision**

- (1) In order to prevent the spread of the Covid-19 infection and in accordance with the emergency measure of the Ministry of Health of the Czech Republic, I cancel the teaching in the form of personal presence (excluding exceptions named in article 2 of this decision) at all parts of the CZU (faculties, IEC, university establishments and DPE, etc.) until further notice.
- (2) The manner of performing the work of individual employees (especially the possibility of performing work in the form of work from home) in this period is governed by the instructions of the respective senior employees.

### Article 2

#### **Exceptions to the restriction of personal presence of students**

- (1) The restriction of personal presence of students does not apply to individual visits to the library and study rooms for the purpose of loaning or returning study literature
- (2) In addition, individual study activities are permitted. Particularly speaking about:
  - a) consultation or examination with a maximum presence of 5 persons
  - b) laboratory, experimental or artistic work, especially when related to realization of the final thesis or dissertation within bachelor, master or doctoral study programme, maximum presence of persons is limited to 5
  - c) practical teaching and practical training.
- (3) A student may participate in the activities referred to in this article only if the following conditions are met:
  - a) student is free from acute health problems corresponding to a viral infectious disease (e.g. fever, cough, shortness of breath, sudden loss of taste and smell, etc.),
  - b) at the entrance to the exam room student disinfects the hands with disinfectants provided by CZU,
  - c) has not been ordered to stay in quarantine at that time,

- d) provide a written affidavit on the absence of signs of viral infectious disease within the previous two weeks. The student shall submit this affidavit to the relevant CZU employee before entering the building. A template of the written declaration is published on the CZU website.
- (4) For verification of students' knowledge it is necessary to use mainly distance methods (i.e. electronic testing e.g. in Moodle, evaluation based on submitted tasks and documents, video meetings e.g. in MS Teams, etc.):
- (5) In urgent cases and with a maximum number of 5 persons and under the conditions referred to in paragraphs 2 and 3 of this Article, contact forms of examination are also acceptable. When using this contact form, it is necessary to:
- a) keep safe distance between people (min. 2 metres)
  - b) comply with the requirements for the use of protective personal equipment covering the nose and mouth (masks or respirators),
  - c) ensure that individual groups of students do not meet in the place where the examination is taking place (i.e. to establish greater time spacing between individual activities and to ensure individual entry and exit of students to the buildings and rooms, entry and exit from CZU buildings is only possible in the presence of the competent CZU employee organizing the activity),
  - d) provide a means for disinfection at the venue of the examination.
- (6) Individual consultations and activities in laboratories may also be carried out under the conditions defined above (i.e. in particular max. 5 persons) and while maintaining all safety measures.
- (7) The organiser of these activities (examiner or teaching academic staff) is responsible for abiding all the above mentioned conditions, the student is responsible for adhering to the conditions mentioned in paragraph 3 of this article, and the faculty / institute is responsible for ensuring availability of disinfectants.
- (8) It is necessary to keep records of the presence of individual persons (students and staff) at each faculty and institute.

### Article 3

#### **Final provisions**

The Decision shall take effect on the day of its publication.